



INTERNAL SERVICE FUNDS

COUNTY OF VENTURA | CALIFORNIA

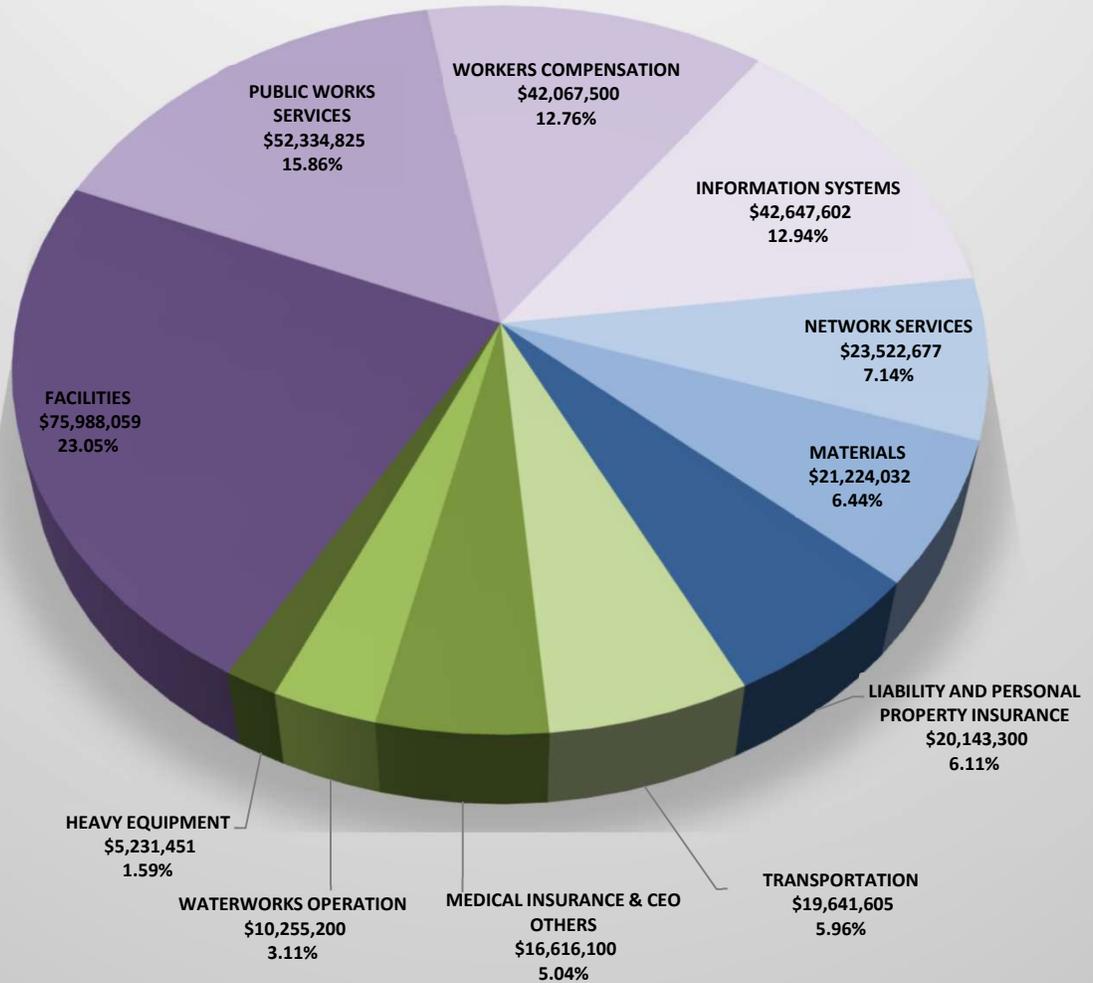




COUNTY OF VENTURA

SUMMARY OF BUDGET REQUIREMENTS (USES) INTERNAL SERVICE FUNDS FISCAL YEAR 2021-22

\$329,672,351



Excludes Fixed Assets & Retirement of LTD

FUND I100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS CENTRAL SERVICES ISF - 4400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	52,424,343	42,981,387	52,470,325	52,470,325	52,470,325
TOTAL REVENUES	48,999,400	40,924,932	51,648,700	51,648,700	51,648,700
NET INCOME (LOSS)	(3,424,943)	(2,056,455)	(821,625)	(821,625)	(821,625)
AUTH POSITIONS			324	324	324
FTE POSITIONS			324	324	324

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FRANCHISES	8761	0	0	0
TOTAL LICENSES PERMITS AND FRANCHISES		0	0	0
RENTS AND CONCESSIONS	8931	28,766	21,252	29,800
TOTAL REVENUE USE OF MONEY AND PROPERTY		28,766	21,252	29,800
STATE DISASTER RELIEF	9191	2,361	0	0
FEDERAL AID COVID 19	9352	109,331	595,311	0
TOTAL INTERGOVERNMENTAL REVENUE		111,692	595,311	0
PLANNING AND ENGINEERING SERVICES	9481	985,242	951,084	2,018,900
EDUCATIONAL SERVICES	9671	0	0	0
OTHER CHARGES FOR SERVICES	9708	186,056	13,647	0
PUBLIC WORKS SERVICES	9716	40,566,423	39,196,281	49,544,300
COST ALLOCATION PLAN REVENUE	9731	21,486	0	0
TOTAL CHARGES FOR SERVICES		41,759,207	40,161,011	51,563,200
MISCELLANEOUS PRIOR YEAR REVENUE	9741	0	710	0
OTHER SALES	9751	6,919	718	0
OPT OUT REVENUE	9772	0	0	0
MISCELLANEOUS REVENUE	9790	597	2,578	0
TOTAL MISCELLANEOUS REVENUES		7,516	4,006	0
TOTAL OPERATING INCOME		41,907,181	40,781,581	51,593,000
OPERATING EXPENSE				
REGULAR SALARIES	1101	21,845,612	22,742,741	26,072,000
EXTRA HELP	1102	265,401	298,051	776,079
OVERTIME	1105	638,218	208,784	965,300
SUPPLEMENTAL PAYMENTS	1106	647,455	627,662	673,605
TERMINATIONS	1107	632,408	805,787	466,831
CALL BACK STAFFING	1108	231,316	59,286	283,300
RETIREMENT CONTRIBUTION	1121	4,999,316	4,628,782	5,360,417
OASDI CONTRIBUTION	1122	1,394,802	1,402,103	1,723,737
FICA MEDICARE	1123	341,486	347,342	434,873
SAFE HARBOR	1124	19,903	28,890	87,951
RETIREE HEALTH PAYMENT 1099	1128	77,998	94,602	89,400
457 SUPPLEMENTAL RETIREMENT PLAN	1130	0	177	0
GROUP INSURANCE	1141	3,506,068	3,853,071	4,617,959
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	11,534	11,539	2,945
STATE UNEMPLOYMENT INSURANCE	1143	11,308	11,607	67,626
MANAGEMENT DISABILITY INSURANCE	1144	70,375	69,579	84,995
WORKERS' COMPENSATION INSURANCE	1165	1,390,907	1,289,385	1,853,700
401K PLAN	1171	429,152	453,101	502,607
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	123,559	57,030	41,500

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(34,939)	(19,178)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	36,601,879	36,970,341	44,104,825	44,104,825
CLOTHING AND PERSONAL SUPPLIES 2021	65,895	44,719	54,500	54,500
UNIFORM ALLOWANCE 2022	29,802	30,133	45,500	45,500
COMMUNICATIONS 2031	121,571	115,225	123,100	123,100
VOICE DATA ISF 2032	317,065	315,242	317,300	317,300
RADIO COMMUNICATIONS ISF 2033	38,827	44,358	44,200	44,200
FOOD 2041	0	0	0	0
OTHER HOUSEHOLD EXPENSE 2056	0	0	1,000	1,000
HAZARDOUS MATERIAL DISPOSAL 2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	816	75	4,100	4,100
GENERAL INSURANCE ALLOCATION ISF 2071	171,625	172,443	128,800	128,800
EQUIPMENT MAINTENANCE 2101	7,668	16,309	28,500	28,500
EQUIPMENT MAINTENANCE CONTRACTS 2102	1,338	2,496	3,700	3,700
HYDROLOGY SUPPLIES 2103	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS 2104	158,469	141,404	105,000	105,000
ROAD SUPPLIES 2105	20,000	7,178	306,000	306,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE 2112	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	1,193,484	1,224,193	1,275,900	1,275,900
FACILITIES PROJECTS ISF 2115	150,753	26,519	364,300	364,300
OTHER MAINTENANCE ISF 2116	11,904	26,434	5,100	5,100
MEDICAL CLAIMS ISF 2122	7,132	8,436	6,900	6,900
MEMBERSHIPS AND DUES 2131	39,990	43,242	54,600	54,600
COST ALLOCATION PLAN CHARGES 2158	1,006,743	1,181,293	894,600	894,600
MISCELLANEOUS EXPENSE 2159	31,947	6,177	58,400	58,400
OFFICE SUPPLIES 2161	71,965	61,115	122,000	122,000
PRINTING AND BINDING NON ISF 2162	2,284	3,474	33,000	33,000
BOOKS AND PUBLICATIONS 2163	5,057	12,275	27,700	27,700
MAIL CENTER ISF 2164	31,049	26,624	34,000	34,000
PURCHASING CHARGES ISF 2165	20,422	22,893	20,200	20,200
GRAPHICS CHARGES ISF 2166	164,278	83,775	13,400	13,400
COPY MACHINE CHGS ISF 2167	67,423	54,949	55,800	55,800
STORES ISF 2168	11,816	12,744	13,000	13,000
POSTAGE AND SPECIAL DELIVERY 2169	0	0	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE 2179	8,821	6,842	18,900	18,900
ENGINEERING AND TECHNICAL SURVEYS 2183	31,330	16,640	110,000	110,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI 2184	32,130	0	0	0
ATTORNEY SERVICES 2185	106,715	59,720	95,200	95,200
TEMPORARY HELP 2192	26,970	13,412	151,800	151,800
SOFTWARE MAINTENANCE AGREEMENTS 2194	273,043	228,330	405,500	405,500
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	174,210	388,560	728,100	728,100
EMPLOYEE HEALTH SERVICES 2201	89,871	45,299	144,900	144,900

FUND 1100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INFORMATION TECHNOLOGY ISF 2202	598,832	560,437	628,900	628,900
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS 2203	156,066	176,084	176,600	176,600
PUBLIC WORKS ISF CHARGES 2205	0	0	0	0
SPECIAL SERVICES ISF 2206	17,468	11,949	28,100	28,100
PUBLICATIONS AND LEGAL NOTICES 2221	1,894	875	7,600	7,600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED 2231	32,537	22,823	344,100	344,100
HEAVY EQUIPMENT ISF 2233	24,930	17,357	25,600	25,600
SOFTWARE RENTAL NON ISF 2236	0	0	500	500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED 2241	0	0	0	0
GROUND FACILITY LEASE AND RENT 2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF 2244	9,306	11,079	11,600	11,600
COMPUTER EQUIPMENT <5000 2261	236,911	73,940	163,000	163,000
FURNITURE AND FIXTURES <5000 2262	37,059	6,614	74,700	74,700
INSTALLATIONS ELECTRICAL EQUIPMENT ISF 2263	0	0	0	0
MINOR EQUIPMENT 2264	32,218	17,084	68,500	68,500
TRAINING ISF 2272	2,317	0	10,100	10,100
EDUCATION CONFERENCE AND SEMINARS 2273	51,425	37,599	153,300	153,300
PRIVATE VEHICLE MILEAGE 2291	8,303	7,811	18,000	18,000
TRAVEL EXPENSE 2292	36,799	3,878	124,300	124,300
TRANSPORTATION EXPENSE 2299	48	13	0	0
GAS AND DIESEL FUEL ISF 2301	58,383	57,789	70,200	70,200
TRANSPORTATION CHARGES ISF 2302	248,449	257,556	284,000	284,000
MOTORPOOL ISF 2303	6,787	3,460	14,600	14,600
TRANSPORTATION WORK ORDER 2304	11,702	77,375	20,700	20,700
UTILITIES 2311	26,099	29,963	36,800	36,800
SEWAGE TREATMENT COSTS 2314	0	0	0	0
SERVICES AND SUPPLIES CURRENT YEAR ADJ INCREASE 2991	0	0	0	0
SERVICES AND SUPPLIES CURRENT YEAR ADJ DECREASE 2992	0	0	0	0
PUBLIC WORKS CHARGES SELLER 2998	(1,060,148)	(873,591)	0	0
PUBLIC WORKS CHARGES BUYER 2999	1,060,148	873,591	0	0
TOTAL SERVICES AND SUPPLIES	6,150,216	5,876,485	8,118,500	8,118,500
TAXES AND ASSESSMENTS 3571	0	0	0	0
DEPRECIATION EXPENSE 3611	145,469	104,990	111,500	111,500
TOTAL OTHER CHARGES	145,469	104,990	111,500	111,500
TOTAL OPERATING EXPENSE	42,897,564	42,951,816	52,334,825	52,334,825
OPERATING INCOME (LOSS)	(990,384)	(2,170,235)	(741,825)	(741,825)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	288,961	78,351	55,700	55,700
TOTAL REVENUE USE OF MONEY AND PROPERTY	288,961	78,351	55,700	55,700
TOTAL NON-OPERATING REVENUE	288,961	78,351	55,700	55,700

FUND 1100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(701,422)	(2,091,884)	(686,125)	(686,125)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0
INTRAFUND COST ALLOCATION INCR	5121	(2,459,965)	(2,923,429)	(3,422,800)
INTRAFUND COST ALLOCATION DECR	5122	2,459,965	2,923,429	3,422,800
TOTAL OTHER FINANCING USES		0	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	400,000	65,000	0
TOTAL OTHER FINANCING SOURCES		400,000	65,000	0
TOTAL OPERATING TRANSFERS		400,000	65,000	0
CHANGE IN NET ASSETS	(301,422)	(2,026,884)	(686,125)	(686,125)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	64,926	29,571	110,500
COMPUTER SOFTWARE	4701	0	0	25,000
TOTAL FIXED ASSETS		64,926	29,571	135,500
TOTAL FIXED ASSETS		64,926	29,571	135,500

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FUND I110 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

WATER AND SANITATION ISF - 4450

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	10,308,758	8,586,983	10,370,600	10,370,600	10,370,600
TOTAL REVENUES	10,336,700	9,236,618	10,289,700	10,289,700	10,289,700
NET INCOME (LOSS)	27,942	649,636	(80,900)	(80,900)	(80,900)
AUTH POSITIONS			57	57	60
FTE POSITIONS			57	57	60

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), #19 (Somis), and #38 (Lake Sherwood), Todd Road Jail Wastewater Treatment Plant (TRJTP), CSA #29 (North Coast), County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise (CUE).

Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL		2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
FEDERAL AID COVID 19	9352	13,782	49,489	0	0
TOTAL INTERGOVERNMENTAL REVENUE		13,782	49,489	0	0
PLANNING AND ENGINEERING SERVICES	9481	48,491	117,547	129,600	129,600
PUBLIC WORKS SERVICES	9716	8,540,540	9,003,478	10,025,600	10,025,600
TOTAL CHARGES FOR SERVICES		8,589,031	9,121,024	10,155,200	10,155,200
OTHER SALES	9751	0	0	0	0
MISCELLANEOUS REVENUE	9790	26,977	51,134	9,000	9,000
TOTAL MISCELLANEOUS REVENUES		26,977	51,134	9,000	9,000
TOTAL OPERATING INCOME		8,629,790	9,221,647	10,164,200	10,164,200
OPERATING EXPENSE					
REGULAR SALARIES	1101	3,894,943	4,019,057	4,689,800	4,689,800
EXTRA HELP	1102	77,411	62,686	163,200	163,200
OVERTIME	1105	152,371	115,324	174,100	174,100
SUPPLEMENTAL PAYMENTS	1106	270,020	284,203	110,800	110,800
TERMINATIONS	1107	117,130	140,134	194,900	194,900
CALL BACK STAFFING	1108	45,629	19,963	38,000	38,000
RETIREMENT CONTRIBUTION	1121	912,543	819,122	962,600	962,600
OASDI CONTRIBUTION	1122	270,252	271,550	320,500	320,500
FICA MEDICARE	1123	66,088	65,660	77,300	77,300
SAFE HARBOR	1124	9,265	8,773	20,800	20,800
RETIREE HEALTH PAYMENT 1099	1128	11,637	0	15,100	15,100
457 SUPPLEMENTAL RETIREMENT PLAN	1130	0	70	0	0
GROUP INSURANCE	1141	644,249	678,914	848,400	848,400
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,137	2,070	400	400
STATE UNEMPLOYMENT INSURANCE	1143	2,175	2,191	12,000	12,000
MANAGEMENT DISABILITY INSURANCE	1144	8,281	8,417	10,200	10,200
WORKERS' COMPENSATION INSURANCE	1165	294,840	259,374	384,800	384,800
401K PLAN	1171	62,069	67,937	75,700	75,700
TOTAL SALARIES AND EMPLOYEE BENEFITS		6,841,042	6,825,447	8,098,600	8,098,600
CLOTHING AND PERSONAL SUPPLIES	2021	11,620	14,377	10,500	10,500
UNIFORM ALLOWANCE	2022	7,446	4,176	12,000	12,000
COMMUNICATIONS	2031	32,951	34,768	41,300	41,300
VOICE DATA ISF	2032	64,321	67,901	74,100	74,100
RADIO COMMUNICATIONS ISF	2033	19,977	22,147	23,400	23,400
FOOD	2041	0	0	500	500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,600	5,600
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	400	400
EQUIPMENT MAINTENANCE	2101	1,100	0	1,500	1,500
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,173	6,766	3,500	3,500
MAINTENANCE SUPPLIES AND PARTS	2104	3,273	2,432	4,500	4,500

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
ROAD SUPPLIES	2105	0	500	500
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	22,697	25,000	25,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	64,596	75,900	75,900
FACILITIES PROJECTS ISF	2115	28,140	22,000	22,000
OTHER MAINTENANCE ISF	2116	16,834	15,000	15,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	500	500
MEDICAL CLAIMS ISF	2122	1,381	1,100	1,100
MEMBERSHIPS AND DUES	2131	33,712	35,000	35,000
COST ALLOCATION PLAN CHARGES	2158	138,004	149,600	149,600
MISCELLANEOUS EXPENSE	2159	10,037	13,000	13,000
OFFICE SUPPLIES	2161	13,001	16,700	16,700
PRINTING AND BINDING NON ISF	2162	0	1,000	1,000
BOOKS AND PUBLICATIONS	2163	576	2,000	2,000
MAIL CENTER ISF	2164	5,023	5,300	5,300
PURCHASING CHARGES ISF	2165	3,918	3,600	3,600
GRAPHICS CHARGES ISF	2166	192	2,000	2,000
COPY MACHINE CHGS ISF	2167	9,525	7,800	7,800
STORES ISF	2168	28	500	500
MISCELLANEOUS OFFICE EXPENSE	2179	753	1,000	1,000
ENGINEERING AND TECHNICAL SURVEYS	2183	0	1,000	1,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	3,387	5,000	5,000
ATTORNEY SERVICES	2185	0	1,000	1,000
LAB SERVICES NON MEDICAL	2188	0	0	0
TEMPORARY HELP	2192	10,117	20,000	20,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	5,237	25,000	25,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	5,846	10,100	10,100
EMPLOYEE HEALTH SERVICES	2201	12,490	20,000	20,000
INFORMATION TECHNOLOGY ISF	2202	90,303	120,400	120,400
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,072	2,400	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	397,200	475,600	475,600
SPECIAL SERVICES ISF	2206	221	400	400
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	0
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	491	500	500
COMPUTER EQUIPMENT <5000	2261	46,389	27,000	27,000
FURNITURE AND FIXTURES <5000	2262	24,705	34,500	34,500
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	3,000	3,000
MINOR EQUIPMENT	2264	0	500	500
TRAINING ISF	2272	58	500	500
EDUCATION CONFERENCE AND SEMINARS	2273	14,429	17,000	17,000
PRIVATE VEHICLE MILEAGE	2291	937	500	500
TRAVEL EXPENSE	2292	7,361	9,000	9,000
TRANSPORTATION EXPENSE	2299	0	0	0

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
GAS AND DIESEL FUEL ISF	2301	107,952	92,361	124,000
TRANSPORTATION CHARGES ISF	2302	370,995	389,170	494,000
MOTORPOOL ISF	2303	398	0	500
TRANSPORTATION WORK ORDER	2304	58,355	64,360	48,000
UTILITIES	2311	35,370	36,918	40,000
TOTAL SERVICES AND SUPPLIES		1,684,592	1,700,864	2,034,700
DEPRECIATION EXPENSE	3611	68,340	60,671	56,900
TOTAL OTHER CHARGES		68,340	60,671	56,900
TOTAL OPERATING EXPENSE		8,593,974	8,586,983	10,190,200
OPERATING INCOME (LOSS)		35,816	634,665	(26,000)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	32,301	11,817	10,100
TOTAL REVENUE USE OF MONEY AND PROPERTY		32,301	11,817	10,100
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(20,306)	3,154	0
TOTAL OTHER FINANCING SOURCES		(20,306)	3,154	0
TOTAL NON-OPERATING REVENUE		11,996	14,971	10,100
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		47,812	649,636	(15,900)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	(65,000)
TOTAL OTHER FINANCING USES		0	0	(65,000)
TRANSFERS IN FROM OTHER FUNDS	9831	18,753	0	115,400
TOTAL OTHER FINANCING SOURCES		18,753	0	115,400
TOTAL OPERATING TRANSFERS		18,753	0	50,400
CHANGE IN NET ASSETS		66,565	649,636	34,500
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	0	55,000
EQUIPMENT	4601	0	0	5,000
COMPUTER SOFTWARE	4701	18,753	0	55,400
TOTAL FIXED ASSETS		18,753	0	115,400
TOTAL FIXED ASSETS		18,753	0	115,400

FUND I200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HEAVY EQUIPMENT - 4550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	11,687,527	6,393,320	9,832,160	9,832,160	9,832,160
TOTAL REVENUES	4,667,414	5,492,634	5,009,951	5,009,951	5,009,951
NET INCOME (LOSS)	(7,020,113)	(900,686)	(4,822,209)	(4,822,209)	(4,822,209)
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California, U.S. Navy, and special districts for vehicles and/or equipment rated one ton or more.

FUND 1200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3		4	5
OPERATING INCOME					
FEDERAL AID COVID 19	9352	0	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0	0
CONTRACT REVENUE	9703	120,081	42,179	123,683	123,683
TRANSPORTATION DIVISION ISF	9722	2,079,479	2,381,596	2,384,562	2,384,562
DEPRECIATION RECOVERY ISF	9727	956,507	996,532	1,291,348	1,291,348
OTHER INTERFUND REVENUE ISF	9728	793,301	808,295	986,317	986,317
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
TOTAL CHARGES FOR SERVICES		3,949,368	4,228,602	4,785,910	4,785,910
OTHER SALES	9751	0	0	0	0
MISCELLANEOUS REVENUE	9790	25,554	22,515	26,182	26,182
TOTAL MISCELLANEOUS REVENUES		25,554	22,515	26,182	26,182
TOTAL OPERATING INCOME		3,974,921	4,251,117	4,812,092	4,812,092
OPERATING EXPENSE					
REGULAR SALARIES	1101	670,706	654,038	733,809	733,809
EXTRA HELP	1102	22,338	18,597	8,000	8,000
OVERTIME	1105	4,470	4,614	4,635	4,635
SUPPLEMENTAL PAYMENTS	1106	13,684	13,629	15,028	15,028
TERMINATIONS	1107	2,831	7,674	8,004	8,004
CALL BACK STAFFING	1108	(379)	0	0	0
RETIREMENT CONTRIBUTION	1121	131,464	118,562	164,105	164,105
OASDI CONTRIBUTION	1122	40,346	40,835	57,484	57,484
FICA MEDICARE	1123	9,760	9,820	13,560	13,560
SAFE HARBOR	1124	2,674	2,706	1,161	1,161
GROUP INSURANCE	1141	133,635	152,257	165,692	165,692
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	441	418	443	443
STATE UNEMPLOYMENT INSURANCE	1143	331	338	381	381
MANAGEMENT DISABILITY INSURANCE	1144	1,754	1,679	1,877	1,877
WORKERS' COMPENSATION INSURANCE	1165	68,385	66,279	80,439	80,439
401K PLAN	1171	15,329	15,212	16,790	16,790
CAPITALIZED LABOR DECREASE	1994	(108,291)	(93,747)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,009,480	1,012,911	1,271,408	1,271,408
CLOTHING AND PERSONAL SUPPLIES	2021	4,916	6,287	5,211	5,211
COMMUNICATIONS	2031	0	0	0	0
VOICE DATA ISF	2032	2,876	2,341	3,183	3,183
RADIO COMMUNICATIONS ISF	2033	10,248	10,276	10,584	10,584
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	1,070	1,070
GENERAL INSURANCE ALLOCATION ISF	2071	34,038	31,291	102,182	102,182
EQUIPMENT MAINTENANCE	2101	1,087	1,350	1,152	1,152

FUND 1200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
MAINTENANCE SUPPLIES AND PARTS	2104	668,940	496,391	700,071	700,071
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	87,936	92,412	101,857	101,857
OTHER MAINTENANCE ISF	2116	0	0	0	0
MEDICAL CLAIMS ISF	2122	612	574	631	631
MEMBERSHIPS AND DUES	2131	0	0	0	0
COST ALLOCATION PLAN CHARGES	2158	50,457	48,733	60,822	60,822
MISCELLANEOUS EXPENSE	2159	40,244	23,242	1,668	1,668
BOOKS AND PUBLICATIONS	2163	3,661	3,844	3,881	3,881
MAIL CENTER ISF	2164	27	6	28	28
PURCHASING CHARGES ISF	2165	4,144	3,459	5,299	5,299
GRAPHICS CHARGES ISF	2166	448	355	731	731
MISCELLANEOUS OFFICE EXPENSE	2179	0	0	657	657
ATTORNEY SERVICES	2185	0	182	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	2,450	2,450	2,597	2,597
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	945	660	0	0
EMPLOYEE HEALTH SERVICES	2201	2,818	2,681	2,987	2,987
INFORMATION TECHNOLOGY ISF	2202	1,703	1,670	1,755	1,755
SPECIAL SERVICES ISF	2206	67	0	306	306
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	6,306	4,909	8,000	8,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	2,097	997	6,000	6,000
TRAINING ISF	2272	474	0	1,194	1,194
EDUCATION CONFERENCE AND SEMINARS	2273	1,382	34	1,465	1,465
TRAVEL EXPENSE	2292	531	0	2,000	2,000
GAS AND DIESEL FUEL NON ISF	2294	0	0	0	0
TRANSPORTATION EXPENSE	2299	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	4,985	7,520	6,393	6,393
TRANSPORTATION CHARGES ISF	2302	243,889	246,222	254,874	254,874
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0	0
TOTAL SERVICES AND SUPPLIES		1,177,281	987,885	1,286,598	1,286,598
DEPRECIATION EXPENSE	3611	909,633	868,516	1,334,751	1,334,751
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,396,483	1,311,014	1,338,694	1,338,694
TOTAL OTHER CHARGES		2,306,116	2,179,530	2,673,445	2,673,445
TOTAL OPERATING EXPENSE		4,492,876	4,180,326	5,231,451	5,231,451
OPERATING INCOME (LOSS)		(517,955)	70,791	(419,359)	(419,359)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	197,859	62,782	197,859	197,859
TOTAL REVENUE USE OF MONEY AND PROPERTY		197,859	62,782	197,859	197,859
CAPITAL ASSETS GAIN REVENUE	9821	71,863	134,859	0	0

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	18,294	50,286	0
FA SYSTEM SALE PROCEEDS	9823	(71,863)	(134,859)	0
TOTAL OTHER FINANCING SOURCES		18,294	50,286	0
TOTAL NON-OPERATING REVENUE		216,152	113,068	197,859
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(301,803)	183,858	(221,500)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	1,170,911	1,104,576	0
INSURANCE RECOVERIES	9851	58,987	23,873	0
TOTAL OTHER FINANCING SOURCES		1,229,897	1,128,449	0
TOTAL OPERATING TRANSFERS		1,229,897	1,128,449	0
CHANGE IN NET ASSETS		928,095	1,312,307	(221,500)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	0	0
EQUIPMENT	4601	1,912,412	2,212,994	4,600,709
VEHICLES	4671	114,439	0	0
TOTAL FIXED ASSETS		2,026,851	2,212,994	4,600,709
TOTAL FIXED ASSETS		2,026,851	2,212,994	4,600,709

FUND I210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FLEET SERVICES - 4570

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	34,080,009	19,847,125	32,707,010	32,707,010	32,707,010
TOTAL REVENUES	22,204,396	18,107,774	18,453,659	18,453,659	18,453,659
NET INCOME (LOSS)	(11,875,613)	(1,739,351)	(14,253,351)	(14,253,351)	(14,253,351)
AUTH POSITIONS			39	39	39
FTE POSITIONS			39	39	39

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, up fit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; three mobile repair service trucks; the Central Motor Pool at the Government Center and twelve Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles needing Preventative Maintenance service; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation of two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California, United States Navy, Federal agencies and special districts. Fleet also operates an Up fit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works, RMA and non-county agencies. Regarding the performance measurement for County-Wide Vehicle Utilization, GSA Fleet Services is not responsible for, nor does it manage, the use of county-wide vehicles by other agencies.

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
STATE OTHER	9252	0	0	315,373	315,373
FEDERAL AID COVID 19	9352	3,344	63,839	0	0
TOTAL INTERGOVERNMENTAL REVENUE		3,344	63,839	315,373	315,373
CONTRACT REVENUE	9703	176,315	123,541	215,508	215,508
OTHER CHARGES FOR SERVICES	9708	0	0	0	0
TRANSPORTATION DIVISION ISF	9722	2,989,174	2,699,967	3,396,674	3,396,674
SPECIAL SERVICES ISF	9724	0	0	0	0
DEPRECIATION RECOVERY ISF	9727	5,341,722	4,794,018	5,401,711	5,401,711
OTHER INTERFUND REVENUE ISF	9728	1,665,356	1,915,190	1,994,718	1,994,718
OTHER INTERFUND REVENUE	9729	1,125,507	1,033,595	1,029,980	1,029,980
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
TOTAL CHARGES FOR SERVICES		11,298,075	10,566,311	12,038,591	12,038,591
OTHER SALES	9751	3,607,694	3,261,395	4,222,928	4,222,928
DONATED CAPITAL ASSETS	9771	0	80,000	0	0
MISCELLANEOUS REVENUE	9790	1,268,425	1,199,241	1,393,308	1,393,308
TOTAL MISCELLANEOUS REVENUES		4,876,118	4,540,636	5,616,236	5,616,236
TOTAL OPERATING INCOME		16,177,537	15,170,786	17,970,200	17,970,200
OPERATING EXPENSE					
REGULAR SALARIES	1101	2,352,437	2,427,472	2,585,575	2,585,575
EXTRA HELP	1102	70,268	60,626	48,500	48,500
OVERTIME	1105	38,492	6,710	34,623	34,623
SUPPLEMENTAL PAYMENTS	1106	43,450	45,418	42,435	42,435
TERMINATIONS	1107	30,427	42,856	27,347	27,347
CALL BACK STAFFING	1108	5,443	340	5,280	5,280
RETIREMENT CONTRIBUTION	1121	480,396	438,512	583,396	583,396
OASDI CONTRIBUTION	1122	144,677	148,498	197,281	197,281
FICA MEDICARE	1123	35,177	36,032	47,527	47,527
SAFE HARBOR	1124	8,408	8,893	0	0
RETIREE HEALTH PAYMENT 1099	1128	12,945	6,669	0	0
GROUP INSURANCE	1141	441,132	484,570	533,977	533,977
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,443	1,410	1,525	1,525
STATE UNEMPLOYMENT INSURANCE	1143	1,189	1,225	1,358	1,358
MANAGEMENT DISABILITY INSURANCE	1144	6,349	6,739	7,034	7,034
WORKERS' COMPENSATION INSURANCE	1165	200,744	195,083	236,430	236,430
401K PLAN	1171	55,025	58,823	58,615	58,615
CAPITALIZED LABOR DECREASE	1994	(542,012)	(481,426)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		3,385,989	3,488,448	4,410,903	4,410,903
CLOTHING AND PERSONAL SUPPLIES	2021	21,980	27,433	23,684	23,684
UNIFORM ALLOWANCE	2022	0	0	0	0
COMMUNICATIONS	2031	221,334	228,153	228,180	228,180

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
VOICE DATA ISF	2032	45,396	49,733	53,957	53,957
RADIO COMMUNICATIONS ISF	2033	907	6,165	2,548	2,548
FOOD	2041	0	0	500	500
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	16,660	29,999	17,660	17,660
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	764	348	348
GENERAL INSURANCE ALLOCATION ISF	2071	51,174	61,478	65,769	65,769
EQUIPMENT MAINTENANCE	2101	108,375	128,264	117,378	117,378
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	2,453,717	2,559,826	3,025,012	3,025,012
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0	0
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	354,504	367,656	396,267	396,267
FACILITIES PROJECTS ISF	2115	14,120	8,859	5,000	5,000
OTHER MAINTENANCE ISF	2116	122	0	4,617	4,617
MEDICAL CLAIMS ISF	2122	62	52	2,394	2,394
MEMBERSHIPS AND DUES	2131	1,183	1,183	1,254	1,254
COST ALLOCATION PLAN CHARGES	2158	209,393	145,222	199,485	199,485
MISCELLANEOUS EXPENSE	2159	62,001	55,692	65,721	65,721
OFFICE SUPPLIES	2161	4,060	2,956	4,303	4,303
BOOKS AND PUBLICATIONS	2163	6,134	7,498	6,502	6,502
MAIL CENTER ISF	2164	5,473	5,768	5,781	5,781
PURCHASING CHARGES ISF	2165	67,550	69,117	63,336	63,336
GRAPHICS CHARGES ISF	2166	21,386	30,983	22,027	22,027
COPY MACHINE CHGS ISF	2167	3,227	2,239	3,324	3,324
STORES ISF	2168	6	0	563	563
POSTAGE AND SPECIAL DELIVERY	2169	0	0	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	1,370	1,538	1,452	1,452
ATTORNEY SERVICES	2185	0	0	0	0
TEMPORARY HELP	2192	0	8,203	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	91,397	96,390	100,127	100,127
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	331,527	426,914	369,875	369,875
EMPLOYEE HEALTH SERVICES	2201	2,354	910	4,685	4,685
INFORMATION TECHNOLOGY ISF	2202	8,214	8,293	8,461	8,461
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	563	563
SPECIAL SERVICES ISF	2206	7,956	9,372	10,599	10,599
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	459	459
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	15,572	13,265	16,507	16,507
HEAVY EQUIPMENT ISF	2233	206,054	196,023	292,210	292,210
STORAGE CHARGES ISF	2244	16	19	23	23
COMPUTER EQUIPMENT <5000	2261	41,310	51,222	35,000	35,000
FURNITURE AND FIXTURES <5000	2262	0	0	0	0

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	56,157	125,222	26,656
LIBRARY BOOKS AND PUBLICATIONS	2271	0	0	0
TRAINING ISF	2272	1,066	0	3,677
EDUCATION CONFERENCE AND SEMINARS	2273	1,498	1,954	3,000
TRAVEL EXPENSE	2292	873	0	6,000
GAS AND DIESEL FUEL NON ISF	2294	3,184,846	2,753,366	3,671,330
TRANSPORTATION EXPENSE	2299	0	0	0
GAS AND DIESEL FUEL ISF	2301	0	0	0
MOTORPOOL ISF	2303	0	0	0
UTILITIES	2311	293	1,185	5,598
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(588,797)	(562,798)	0
TOTAL SERVICES AND SUPPLIES		7,030,468	6,920,117	8,871,832
DEPRECIATION EXPENSE	3611	4,868,267	4,571,188	5,676,999
INTERFUND EXPENSE ADMINISTRATIVE	3912	599,331	615,781	662,209
TOTAL OTHER CHARGES		5,467,598	5,186,969	6,339,208
TOTAL OPERATING EXPENSE		15,884,056	15,595,534	19,621,943
OPERATING INCOME (LOSS)		293,482	(424,748)	(1,651,743)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	168,267	75,868	63,828
TOTAL REVENUE USE OF MONEY AND PROPERTY		168,267	75,868	63,828
CAPITAL ASSETS GAIN REVENUE	9821	213,407	670,807	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(45,433)	88,372	0
FA SYSTEM SALE PROCEEDS	9823	(321,220)	(692,754)	0
TOTAL OTHER FINANCING SOURCES		(153,246)	66,425	0
TOTAL NON-OPERATING REVENUE		15,020	142,293	63,828
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		308,502	(282,455)	(1,587,915)
NON-OPERATING EXPENSE				
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT	3412	1,649	420	622
INTEREST ON OTHER LONG TERM DEBT	3452	53,368	11,819	19,040
TOTAL OTHER CHARGES		55,018	12,239	19,662
TOTAL NON-OPERATING EXPENSE		55,018	12,239	19,662
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		253,485	(294,695)	(1,607,577)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0
TOTAL OTHER FINANCING USES		0	0	0

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0
TOTAL OTHER FINANCING USES		0	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	3,062,973	2,224,551	0
INSURANCE RECOVERIES	9851	473,659	570,144	419,631
TOTAL OTHER FINANCING SOURCES		3,536,631	2,794,695	419,631
TOTAL OPERATING TRANSFERS		3,536,631	2,794,695	419,631
CHANGE IN NET ASSETS		3,790,116	2,500,000	(1,187,946)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS PRINCIPAL	3312	19,866	20,530	20,630
DEBT CONTRA	3992	(19,866)	(20,530)	0
TOTAL OTHER CHARGES		0	0	20,630
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	20,630
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	9,316	300,000
SERVICE BUILDING FUELING STATION	4236	110,111	46,677	0
EQUIPMENT	4601	1,081,757	929,560	1,222,797
VEHICLES	4671	2,262,662	3,253,799	11,521,978
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		3,454,530	4,239,351	13,044,775
TOTAL FIXED ASSETS		3,454,530	4,239,351	13,044,775

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FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 4600

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	3,436,353	3,340,648	3,697,897	3,697,897	3,697,897
TOTAL REVENUES	3,365,776	3,205,423	3,612,650	3,612,650	3,612,650
NET INCOME (LOSS)	(70,577)	(135,225)	(85,247)	(85,247)	(85,247)
AUTH POSITIONS			31	31	31
FTE POSITIONS			31	31	31

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel, Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers Parks reservations and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	28,239	26,443	30,000	30,000
TOTAL FINES FORFEITURES AND PENALTIES	28,239	26,443	30,000	30,000
RENTS AND CONCESSIONS 8931	39,752	(0)	56,124	56,124
TOTAL REVENUE USE OF MONEY AND PROPERTY	39,752	(0)	56,124	56,124
STATE DISASTER RELIEF 9191	(962)	0	0	0
FEDERAL DISASTER RELIEF 9301	(3,491)	0	0	0
FEDERAL AID COVID 19 9352	2,351	19,733	0	0
TOTAL INTERGOVERNMENTAL REVENUE	(2,102)	19,733	0	0
OTHER INTERFUND REVENUE ISF 9728	22,852	27,490	28,000	28,000
OTHER INTERFUND REVENUE 9729	2,953,939	3,089,962	3,365,100	3,365,100
TOTAL CHARGES FOR SERVICES	2,976,790	3,117,451	3,393,100	3,393,100
CASH OVERAGE 9789	0	0	0	0
MISCELLANEOUS REVENUE 9790	43	0	0	0
TOTAL MISCELLANEOUS REVENUES	43	0	0	0
TOTAL OPERATING INCOME	3,042,723	3,163,627	3,479,224	3,479,224
OPERATING EXPENSE				
REGULAR SALARIES 1101	2,120,683	2,351,137	2,493,330	2,493,330
EXTRA HELP 1102	62,306	58,917	50,000	50,000
OVERTIME 1105	9,635	16,095	6,850	6,850
SUPPLEMENTAL PAYMENTS 1106	74,565	81,283	85,127	85,127
TERMINATIONS 1107	44,476	40,033	41,167	41,167
CALL BACK STAFFING 1108	2,396	1,439	2,447	2,447
RETIREMENT CONTRIBUTION 1121	448,514	445,800	552,144	552,144
OASDI CONTRIBUTION 1122	125,624	136,987	177,686	177,686
FICA MEDICARE 1123	32,354	35,345	44,921	44,921
SAFE HARBOR 1124	3,327	3,004	7,255	7,255
RETIREE HEALTH PAYMENT 1099 1128	25,890	15,324	0	0
GROUP INSURANCE 1141	314,387	360,792	419,088	419,088
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	1,044	1,093	1,169	1,169
STATE UNEMPLOYMENT INSURANCE 1143	1,074	1,197	1,319	1,319
MANAGEMENT DISABILITY INSURANCE 1144	5,179	5,784	5,720	5,720
WORKERS' COMPENSATION INSURANCE 1165	38,922	35,852	49,274	49,274
401K PLAN 1171	40,986	46,365	47,755	47,755
TOTAL SALARIES AND EMPLOYEE BENEFITS	3,351,361	3,636,448	3,985,252	3,985,252
CLOTHING AND PERSONAL SUPPLIES 2021	26,460	27,009	28,000	28,000
COMMUNICATIONS 2031	999	1,269	1,000	1,000
VOICE DATA ISF 2032	69,018	98,598	98,781	98,781
RADIO COMMUNICATIONS ISF 2033	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	51	0	100	100

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
GENERAL INSURANCE ALLOCATION ISF	2071	29,541	35,656	41,045	41,045
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	173,856	175,812	183,714	183,714
FACILITIES PROJECTS ISF	2115	53,814	0	30,000	30,000
OTHER MAINTENANCE ISF	2116	612	312	2,500	2,500
MEMBERSHIPS AND DUES	2131	755	0	1,000	1,000
COST ALLOCATION PLAN CHARGES	2158	254,415	183,198	135,207	135,207
MISCELLANEOUS EXPENSE	2159	966	5,116	1,500	1,500
OFFICE SUPPLIES	2161	2,172	3,599	3,187	3,187
BOOKS AND PUBLICATIONS	2163	567	1,496	1,000	1,000
MAIL CENTER ISF	2164	8,723	8,254	9,144	9,144
PURCHASING CHARGES ISF	2165	1,560	1,744	1,703	1,703
GRAPHICS CHARGES ISF	2166	24,559	15,953	20,618	20,618
COPY MACHINE CHGS ISF	2167	5,651	4,555	4,680	4,680
STORES ISF	2168	1,462	1,371	1,552	1,552
MISCELLANEOUS OFFICE EXPENSE	2179	794	387	1,500	1,500
ATTORNEY SERVICES	2185	2,938	14,541	4,500	4,500
TEMPORARY HELP	2192	15,333	0	20,000	20,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	37,612	48,930	60,606	60,606
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	8,206	7,511	20,000	20,000
EMPLOYEE HEALTH SERVICES	2201	2,038	3,016	3,217	3,217
INFORMATION TECHNOLOGY ISF	2202	30,448	30,017	56,192	56,192
SPECIAL SERVICES ISF	2206	4,607	2,465	4,888	4,888
STORAGE CHARGES ISF	2244	9,821	1,878	1,936	1,936
BUILDING LEASE AND RENT CONTRA	2247	0	(0)	0	0
COMPUTER EQUIPMENT <5000	2261	45,692	43,536	15,000	15,000
FURNITURE AND FIXTURES <5000	2262	3,876	1,332	5,000	5,000
MINOR EQUIPMENT	2264	4,620	1,347	0	0
LIBRARY BOOKS AND PUBLICATIONS	2271	0	11	0	0
TRAINING ISF	2272	87	1,248	200	200
EDUCATION CONFERENCE AND SEMINARS	2273	8,050	1,265	8,050	8,050
PRIVATE VEHICLE MILEAGE	2291	6,900	6,900	6,900	6,900
TRAVEL EXPENSE	2292	5,330	366	10,000	10,000
TRANSPORTATION EXPENSE	2299	0	0	0	0
TRANSPORTATION CHARGES ISF	2302	0	0	0	0
MOTORPOOL ISF	2303	1,927	386	2,164	2,164
TRANSPORTATION WORK ORDER	2304	0	96	0	0
TOTAL SERVICES AND SUPPLIES		843,459	729,172	784,884	784,884
DEPRECIATION EXPENSE	3611	46,467	50,012	48,372	48,372
TOTAL OTHER CHARGES		46,467	50,012	48,372	48,372
TOTAL OPERATING EXPENSE		4,241,287	4,415,632	4,818,508	4,818,508
OPERATING INCOME (LOSS)		(1,198,564)	(1,252,005)	(1,339,284)	(1,339,284)

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	133,427	41,796	133,426
TOTAL REVENUE USE OF MONEY AND PROPERTY		133,427	41,796	133,426
TOTAL NON-OPERATING REVENUE		133,427	41,796	133,426
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(1,065,137)	(1,210,209)	(1,205,858)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION DECR	5122	1,065,137	1,120,778	1,187,611
TOTAL OTHER FINANCING USES		1,065,137	1,120,778	1,187,611
TOTAL OPERATING TRANSFERS		1,065,137	1,120,778	1,187,611
CHANGE IN NET ASSETS		0	(89,431)	(18,247)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	11,583	45,794	60,000
COMPUTER SOFTWARE	4701	0	0	7,000
TOTAL FIXED ASSETS		11,583	45,794	67,000
TOTAL FIXED ASSETS		11,583	45,794	67,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA PROCUREMENT - 4620

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	4,171,182	3,730,179	3,821,737	3,821,737	3,821,737
TOTAL REVENUES	4,029,497	3,661,615	3,674,831	3,674,831	3,674,831
NET INCOME (LOSS)	(141,685)	(68,563)	(146,906)	(146,906)	(146,906)
AUTH POSITIONS			14	14	14
FTE POSITIONS			14	14	14

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA Administration. Procurement purchases goods and services through competitive processes including the issuance and evaluation of written bids, proposals, quotations, and cooperative agreements. It also disposes of surplus property and administers the Enterprise Print program. Procurement provides contract management services including negotiation, review and contract administration. It manages, on behalf of the enterprise and specific agency customers, the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, supports e-commerce, issues purchase orders, and manages the procurement card program

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	(3)	0	0
FEDERAL DISASTER RELIEF	9301	152	0	0
FEDERAL AID COVID 19	9352	444	30,185	0
TOTAL INTERGOVERNMENTAL REVENUE	593	30,185	0	0
MATERIALS ISF	9715	1,900,545	1,907,273	1,888,434
COPY MACHINE CHARGES ISF	9721	1,950,302	1,590,630	1,717,697
TOTAL CHARGES FOR SERVICES	3,850,847	3,497,903	3,606,131	3,606,131
MISCELLANEOUS REVENUE	9790	68,439	133,527	68,700
TOTAL MISCELLANEOUS REVENUES	68,439	133,527	68,700	68,700
TOTAL OPERATING INCOME	3,919,879	3,661,615	3,674,831	3,674,831
OPERATING EXPENSE				
REGULAR SALARIES	1101	872,166	954,248	993,295
EXTRA HELP	1102	29,024	34,301	18,000
OVERTIME	1105	2,486	7,014	7,486
SUPPLEMENTAL PAYMENTS	1106	22,433	24,961	24,448
TERMINATIONS	1107	20,291	16,477	17,521
CALL BACK STAFFING	1108	16	55	16
RETIREMENT CONTRIBUTION	1121	208,546	206,088	232,884
OASDI CONTRIBUTION	1122	55,350	59,428	75,365
FICA MEDICARE	1123	13,373	14,480	18,385
SAFE HARBOR	1124	3,476	4,993	2,612
RETIREE HEALTH PAYMENT 1099	1128	12,945	14,212	14,615
GROUP INSURANCE	1141	166,845	183,683	207,158
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	550	546	564
STATE UNEMPLOYMENT INSURANCE	1143	445	492	522
MANAGEMENT DISABILITY INSURANCE	1144	1,774	1,818	1,923
WORKERS' COMPENSATION INSURANCE	1165	16,659	14,650	19,850
401K PLAN	1171	13,099	15,304	14,827
TOTAL SALARIES AND EMPLOYEE BENEFITS	1,439,479	1,552,750	1,649,471	1,649,471
VOICE DATA ISF	2032	13,455	14,189	15,027
HOUSEKEEPING GROUNDS ISF CHARGS	2058	51	0	76
GENERAL INSURANCE ALLOCATION ISF	2071	7,837	8,495	9,084
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	54,744	63,048	65,583
FACILITIES PROJECTS ISF	2115	0	0	2,138
OTHER MAINTENANCE ISF	2116	0	0	812
MEMBERSHIPS AND DUES	2131	5,523	6,914	7,000
COST ALLOCATION PLAN CHARGES	2158	78,371	66,989	50,535
MISCELLANEOUS EXPENSE	2159	(225)	216	650

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OFFICE SUPPLIES	2161	973	1,621	1,600
PRINTING AND BINDING NON ISF	2162	0	0	0
BOOKS AND PUBLICATIONS	2163	17,514	15,026	29,900
MAIL CENTER ISF	2164	11,655	12,890	12,157
PURCHASING CHARGES ISF	2165	0	0	0
GRAPHICS CHARGES ISF	2166	12,160	13,027	17,387
COPY MACHINE CHGS ISF	2167	152	0	0
STORES ISF	2168	1,853	1,226	1,908
MISCELLANEOUS OFFICE EXPENSE	2179	318	551	0
ATTORNEY SERVICES	2185	25,439	16,577	30,000
TEMPORARY HELP	2192	10,632	0	8,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	54,950	62,340	55,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	21,985	24,409	32,000
EMPLOYEE HEALTH SERVICES	2201	627	938	3,478
INFORMATION TECHNOLOGY ISF	2202	18,198	7,237	19,014
SPECIAL SERVICES ISF	2206	549	479	1,314
PUBLICATIONS AND LEGAL NOTICES	2221	151	0	600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,437,094	1,240,298	1,152,545
STORAGE CHARGES ISF	2244	370	444	444
COMPUTER EQUIPMENT <5000	2261	2,561	6,512	8,000
FURNITURE AND FIXTURES <5000	2262	0	581	0
LIBRARY BOOKS AND PUBLICATIONS	2271	0	59	0
TRAINING ISF	2272	29	0	643
EDUCATION CONFERENCE AND SEMINARS	2273	3,915	1,993	3,500
PRIVATE VEHICLE MILEAGE	2291	456	974	500
TRAVEL EXPENSE	2292	2,830	1,196	5,000
MOTORPOOL ISF	2303	304	17	780
TOTAL SERVICES AND SUPPLIES		1,784,471	1,568,245	1,534,675
DEPRECIATION EXPENSE	3611	18,271	18,221	18,247
TOTAL OTHER CHARGES		18,271	18,221	18,247
TOTAL OPERATING EXPENSE		3,242,221	3,139,217	3,202,393
OPERATING INCOME (LOSS)		677,658	522,399	472,438
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(578,662)	(590,962)	(619,344)
TOTAL OTHER FINANCING USES		(578,662)	(590,962)	(619,344)
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0
TOTAL OPERATING TRANSFERS		(578,662)	(590,962)	(619,344)

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS	98,996	(68,563)	(146,906)	(146,906)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	0	0	0
TOTAL FIXED ASSETS		0	0	0
TOTAL FIXED ASSETS		0	0	0

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA BUSINESS SUPPORT - 4640

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	8,035,492	7,596,363	8,066,050	8,066,050	8,066,050
TOTAL REVENUES	7,381,666	7,473,769	7,780,624	7,780,624	7,780,624
NET INCOME (LOSS)	(653,826)	(122,594)	(285,426)	(285,426)	(285,426)
AUTH POSITIONS			37	37	37
FTE POSITIONS			37	37	37

BUDGET UNIT DESCRIPTION:

Business Support Services is the County's premier choice for document and distribution services. The division administers and staffs business solutions leveraging County business volume and shared staff expertise. County customers achieve discounts and labor savings across centralized and scalable logistic platforms within Document and Mail Services, Business Process Automation, Data Analytics, Records and Scan Centers, Courier networks, and Warehouse and Surplus operations.

Business Support Services delivers business solutions to move both physical and electronic logistics. The County-wide courier distribution network reduces transportation and fuel costs. The Record Center saves office space while ensuring business continuity and retention schedule compliance. The Scan Center offers full-service solutions to quickly and easily convert paper documents into electronic documents and data. Process automation develops new paperless workflows and document libraries with both version control and security. Data Analytics, meanwhile, links e-form and application data into actionable business intelligence.

All Business Support programs aim to meld technology and innovation with staff expertise and great customer service.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	1	0	0
FEDERAL DISASTER RELIEF	9301	7	0	0
FEDERAL AID COVID 19	9352	115,899	113,108	0
TOTAL INTERGOVERNMENTAL REVENUE		115,907	113,108	0
BUSINESS SUPPORT ISF	9711	3,503,348	3,164,665	3,549,851
OTHER INTERFUND REVENUE ISF	9728	3,595,569	3,914,543	4,056,517
OTHER INTERFUND REVENUE	9729	68,919	66,575	0
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		7,167,837	7,145,783	7,606,368
OTHER SALES	9751	134,501	138,454	174,256
MISCELLANEOUS REVENUE	9790	2,419	71,524	0
TOTAL MISCELLANEOUS REVENUES		136,920	209,978	174,256
TOTAL OPERATING INCOME		7,420,663	7,468,869	7,780,624
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,775,113	1,807,261	2,126,387
EXTRA HELP	1102	85,871	119,505	37,500
OVERTIME	1105	23,751	(8,210)	30,021
SUPPLEMENTAL PAYMENTS	1106	22,434	24,356	25,500
TERMINATIONS	1107	30,333	74,398	23,501
CALL BACK STAFFING	1108	6	929	0
RETIREMENT CONTRIBUTION	1121	381,748	377,414	491,219
OASDI CONTRIBUTION	1122	109,406	118,007	167,233
FICA MEDICARE	1123	26,836	29,520	39,891
SAFE HARBOR	1124	10,285	16,914	5,441
RETIREE HEALTH PAYMENT 1099	1128	12,945	14,212	7,529
457 SUPPLEMENTAL RETIREMENT PLAN	1130	0	93	0
GROUP INSURANCE	1141	374,594	424,728	508,200
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,238	1,204	1,411
STATE UNEMPLOYMENT INSURANCE	1143	897	983	1,110
MANAGEMENT DISABILITY INSURANCE	1144	4,034	4,006	4,208
WORKERS' COMPENSATION INSURANCE	1165	37,560	37,191	50,548
401K PLAN	1171	37,123	34,844	40,792
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	327,805	337,696	352,409
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(327,805)	(337,696)	(352,409)
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,934,174	3,077,355	3,560,491
CLOTHING AND PERSONAL SUPPLIES	2021	9,035	9,826	9,300
UNIFORM ALLOWANCE	2022	0	317	0
COMMUNICATIONS	2031	6,297	7,732	6,550
VOICE DATA ISF	2032	29,522	39,570	41,473
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	122

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
GENERAL INSURANCE ALLOCATION ISF	2071	39,122	34,935	39,926	39,926
EQUIPMENT MAINTENANCE	2101	3,093	4,241	10,000	10,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	103,510	90,187	100,750	100,750
MAINTENANCE SUPPLIES AND PARTS	2104	38	59	850	850
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	286,320	280,164	270,689	270,689
FACILITIES PROJECTS ISF	2115	0	11,630	1,048	1,048
OTHER MAINTENANCE ISF	2116	712	5,565	1,268	1,268
MEMBERSHIPS AND DUES	2131	945	464	750	750
COST ALLOCATION PLAN CHARGES	2158	267,992	184,208	179,416	179,416
MISCELLANEOUS EXPENSE	2159	74,019	5,452	5,175	5,175
OFFICE SUPPLIES	2161	310,724	300,547	344,882	344,882
PRINTING AND BINDING NON ISF	2162	295,283	366,560	309,500	309,500
BOOKS AND PUBLICATIONS	2163	0	0	600	600
MAIL CENTER ISF	2164	25,852	58,743	27,082	27,082
PURCHASING CHARGES ISF	2165	23,036	22,839	21,913	21,913
GRAPHICS CHARGES ISF	2166	14,173	19,064	15,965	15,965
COPY MACHINE CHGS ISF	2167	2,576	2,603	2,145	2,145
STORES ISF	2168	80,437	133,108	90,176	90,176
POSTAGE AND SPECIAL DELIVERY	2169	1,710,221	1,798,634	1,727,525	1,727,525
MISCELLANEOUS OFFICE EXPENSE	2179	1,228	464	950	950
ATTORNEY SERVICES	2185	17,038	1,876	3,000	3,000
TEMPORARY HELP	2192	83,800	80,382	55,000	55,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	135,828	136,542	163,524	163,524
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	62,081	25,855	74,290	74,290
EMPLOYEE HEALTH SERVICES	2201	4,284	3,801	10,634	10,634
INFORMATION TECHNOLOGY ISF	2202	40,959	41,942	48,484	48,484
SPECIAL SERVICES ISF	2206	5,618	6,192	6,967	6,967
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	20,760	12,521	21,000	21,000
STORAGE CHARGES ISF	2244	32	0	200	200
STORAGE CHARGES NON ISF	2245	82,805	55,030	70,000	70,000
COMPUTER EQUIPMENT <5000	2261	25,070	15,332	29,000	29,000
FURNITURE AND FIXTURES <5000	2262	537	0	9,200	9,200
MINOR EQUIPMENT	2264	8,944	8,552	9,500	9,500
TRAINING ISF	2272	840	0	1,734	1,734
EDUCATION CONFERENCE AND SEMINARS	2273	776	814	4,000	4,000
PRIVATE VEHICLE MILEAGE	2291	261	1,658	0	0
TRAVEL EXPENSE	2292	728	0	6,200	6,200
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	0	36	0	0
TRANSPORTATION EXPENSE	2299	22	0	0	0
GAS AND DIESEL FUEL ISF	2301	18,794	17,591	29,310	29,310
TRANSPORTATION CHARGES ISF	2302	52,411	62,570	68,872	68,872
MOTORPOOL ISF	2303	164	0	788	788

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
TRANSPORTATION WORK ORDER	2304	2,396	968	2,292	2,292
TOTAL SERVICES AND SUPPLIES		3,848,277	3,848,572	3,822,050	3,822,050
DEPRECIATION EXPENSE	3611	159,895	117,766	71,422	71,422
INTERFUND EXPENSE ADMINISTRATIVE	3912	40,024	56,662	43,743	43,743
TOTAL OTHER CHARGES		199,919	174,428	115,165	115,165
TOTAL OPERATING EXPENSE		6,982,370	7,100,355	7,497,706	7,497,706
OPERATING INCOME (LOSS)		438,293	368,514	282,918	282,918
NON-OPERATING REVENUE					
CAPITAL ASSETS GAIN REVENUE	9821	0	4,900	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	4,900	0	0
FA SYSTEM SALE PROCEEDS	9823	0	(4,900)	0	0
TOTAL OTHER FINANCING SOURCES		0	4,900	0	0
TOTAL NON-OPERATING REVENUE		0	4,900	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		438,293	373,414	282,918	282,918
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(516,758)	(543,609)	(563,344)	(563,344)
INTRAFUND COST ALLOCATION DECR	5122	260,000	260,000	260,000	260,000
TOTAL OTHER FINANCING USES		(256,758)	(283,609)	(303,344)	(303,344)
TOTAL OPERATING TRANSFERS		(256,758)	(283,609)	(303,344)	(303,344)
CHANGE IN NET ASSETS		181,535	89,805	(20,426)	(20,426)
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					
FIXED ASSETS					
EQUIPMENT	4601	0	152,583	65,000	65,000
COMPUTER SOFTWARE	4701	0	59,817	200,000	200,000
TOTAL FIXED ASSETS		0	212,399	265,000	265,000
TOTAL FIXED ASSETS		0	212,399	265,000	265,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA SPECIAL SERVICES - 4660

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	6,503,901	5,280,890	6,486,348	6,486,348	6,486,348
TOTAL REVENUES	5,927,356	6,004,974	5,958,684	5,958,684	5,958,684
NET INCOME (LOSS)	(576,545)	724,084	(527,664)	(527,664)	(527,664)
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

SITE SECURITY/ID BADGES: Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

SPECIAL EVENTS AND ROOM RESERVATIONS: This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	10,309	5,525	10,500	10,500
TOTAL FINES FORFEITURES AND PENALTIES	10,309	5,525	10,500	10,500
RENTS AND CONCESSIONS 8931	8,432	8,124	2,000	2,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	8,432	8,124	2,000	2,000
FEDERAL AID COVID 19 9352	1,528	760	0	0
TOTAL INTERGOVERNMENTAL REVENUE	1,528	760	0	0
SPECIAL SERVICES ISF 9724	4,759,840	4,747,478	4,741,486	4,741,486
OTHER INTERFUND REVENUE ISF 9728	843,582	1,023,941	999,542	999,542
OTHER INTERFUND REVENUE 9729	151,247	154,903	145,156	145,156
TOTAL CHARGES FOR SERVICES	5,754,669	5,926,322	5,886,184	5,886,184
OTHER SALES 9751	60,744	63,730	60,000	60,000
MISCELLANEOUS REVENUE 9790	0	512	0	0
TOTAL MISCELLANEOUS REVENUES	60,744	64,242	60,000	60,000
TOTAL OPERATING INCOME	5,835,682	6,004,974	5,958,684	5,958,684
OPERATING EXPENSE				
REGULAR SALARIES 1101	378,070	389,104	469,419	469,419
EXTRA HELP 1102	34,497	32,820	32,000	32,000
OVERTIME 1105	693	114	1,162	1,162
SUPPLEMENTAL PAYMENTS 1106	11,516	10,824	11,036	11,036
TERMINATIONS 1107	57,482	15,880	32,672	32,672
RETIREMENT CONTRIBUTION 1121	89,511	78,773	112,543	112,543
OASDI CONTRIBUTION 1122	25,090	24,403	33,719	33,719
FICA MEDICARE 1123	6,986	6,362	9,000	9,000
SAFE HARBOR 1124	2,124	4,796	4,643	4,643
RETIREE HEALTH PAYMENT 1099 1128	7,715	14,212	14,615	14,615
GROUP INSURANCE 1141	50,096	53,964	74,410	74,410
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	165	162	202	202
STATE UNEMPLOYMENT INSURANCE 1143	208	212	257	257
MANAGEMENT DISABILITY INSURANCE 1144	1,826	1,842	1,894	1,894
WORKERS' COMPENSATION INSURANCE 1165	7,850	6,665	12,193	12,193
401K PLAN 1171	10,178	10,419	12,207	12,207
TOTAL SALARIES AND EMPLOYEE BENEFITS	684,007	650,551	821,972	821,972
CLOTHING AND PERSONAL SUPPLIES 2021	0	1,072	0	0
COMMUNICATIONS 2031	2,836	1,557	1,500	1,500
VOICE DATA ISF 2032	141,326	217,019	171,522	171,522
RADIO COMMUNICATIONS ISF 2033	4,934	1,622	1,274	1,274
HOUSEKEEPING GROUNDS ISF CHARGS 2058	0	0	2,767	2,767
GENERAL INSURANCE ALLOCATION ISF 2071	54,709	51,245	50,606	50,606

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL * ESTIMATED		
1	2	3	4	5
OPERATING EXPENSE				
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	20,305	20,305	20,305
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	3,006	1,157	5,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	39,900	40,356	39,945
FACILITIES PROJECTS ISF	2115	40,271	146,227	100,000
OTHER MAINTENANCE ISF	2116	65,644	50,694	100,000
MEMBERSHIPS AND DUES	2131	500	0	1,500
COST ALLOCATION PLAN CHARGES	2158	47,496	43,508	44,596
MISCELLANEOUS EXPENSE	2159	1,080	248	0
OFFICE SUPPLIES	2161	15,918	13,483	17,000
PRINTING AND BINDING NON ISF	2162	1,789	4,039	3,000
BOOKS AND PUBLICATIONS	2163	(75)	0	0
MAIL CENTER ISF	2164	6,654	7,500	7,096
PURCHASING CHARGES ISF	2165	8,031	9,504	9,875
GRAPHICS CHARGES ISF	2166	15,627	20,922	23,340
COPY MACHINE CHGS ISF	2167	6,606	7,174	5,480
STORES ISF	2168	4,337	2,920	10,259
MISCELLANEOUS OFFICE EXPENSE	2179	36	73	0
ATTORNEY SERVICES	2185	764	1,029	4,177
CREDIT CARD FEES	2190	578	631	0
TEMPORARY HELP	2192	1,999	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	58,332	50,581	60,063
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,705,589	3,384,785	3,807,996
EMPLOYEE HEALTH SERVICES	2201	325	0	546
INFORMATION TECHNOLOGY ISF	2202	4,766	6,894	5,174
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	15	0	0
SPECIAL SERVICES ISF	2206	0	0	0
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	4,675	16,513	10,000
STORAGE CHARGES ISF	2244	0	0	119
COMPUTER EQUIPMENT <5000	2261	26,977	17,997	28,000
FURNITURE AND FIXTURES <5000	2262	13,360	(189)	8,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	8,078	193	37,000
TRAINING ISF	2272	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	445	0	8,000
PRIVATE VEHICLE MILEAGE	2291	0	0	0
TRAVEL EXPENSE	2292	182	0	7,000
GAS AND DIESEL FUEL ISF	2301	340	44	460
TRANSPORTATION CHARGES ISF	2302	4,692	1,378	5,900
MOTORPOOL ISF	2303	0	191	57
TRANSPORTATION WORK ORDER	2304	397	194	409

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL SERVICES AND SUPPLIES	4,312,443	4,120,866	4,597,966	4,597,966
DEPRECIATION EXPENSE 3611	114,062	146,927	189,495	189,495
INTERFUND EXPENSE ADMINISTRATIVE 3912	93,023	116,339	95,992	95,992
TOTAL OTHER CHARGES	207,085	263,266	285,487	285,487
TOTAL OPERATING EXPENSE	5,203,536	5,034,683	5,705,425	5,705,425
OPERATING INCOME (LOSS)	632,146	970,291	253,259	253,259
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR 5121	(229,718)	(246,207)	(264,923)	(264,923)
TOTAL OTHER FINANCING USES	(229,718)	(246,207)	(264,923)	(264,923)
TOTAL OPERATING TRANSFERS	(229,718)	(246,207)	(264,923)	(264,923)
CHANGE IN NET ASSETS	402,429	724,084	(11,664)	(11,664)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS 4111	0	0	300,000	300,000
EQUIPMENT 4601	257,728	0	216,000	216,000
HOSPITAL REPLACEMENT EQUIPMENT 4611	0	0	0	0
TOTAL FIXED ASSETS	257,728	0	516,000	516,000
TOTAL FIXED ASSETS	257,728	0	516,000	516,000

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FACILITIES AND MATERIALS - 4700

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	38,767,205	36,793,745	41,329,783	41,329,783	41,329,783
TOTAL REVENUES	35,922,561	37,624,420	38,674,350	38,674,350	38,674,350
NET INCOME (LOSS)	(2,844,644)	830,675	(2,655,433)	(2,655,433)	(2,655,433)
AUTH POSITIONS			79	79	79
FTE POSITIONS			79	79	79

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
RENTS AND CONCESSIONS	8931	0	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		0	0	0
STATE DISASTER RELIEF	9191	(5,697)	0	0
FEDERAL DISASTER RELIEF	9301	(19,963)	0	0
FEDERAL AID COVID 19	9352	33,089	309,306	0
TOTAL INTERGOVERNMENTAL REVENUE		7,429	309,306	0
FACILITIES ISF	9720	25,000,066	26,161,892	27,896,118
OTHER INTERFUND REVENUE ISF	9728	9,380,993	10,547,879	10,313,001
OTHER INTERFUND REVENUE	9729	132,941	164,070	135,685
DIRECT CHARGE REVENUE	9730	111,751	130,998	138,180
COST ALLOCATION PLAN REVENUE	9731	16,873	0	0
TOTAL CHARGES FOR SERVICES		34,642,624	37,004,838	38,482,984
MISCELLANEOUS REVENUE	9790	347,175	213,098	6,374
TOTAL MISCELLANEOUS REVENUES		347,175	213,098	6,374
TOTAL OPERATING INCOME		34,997,228	37,527,242	38,489,358
OPERATING EXPENSE				
REGULAR SALARIES	1101	5,124,326	5,553,850	5,965,876
EXTRA HELP	1102	0	0	4,900
OVERTIME	1105	309,775	366,842	302,924
SUPPLEMENTAL PAYMENTS	1106	300,649	328,780	266,544
TERMINATIONS	1107	91,145	79,052	60,851
CALL BACK STAFFING	1108	155,551	117,764	152,168
RETIREMENT CONTRIBUTION	1121	1,042,345	948,676	1,378,858
OASDI CONTRIBUTION	1122	360,887	388,767	471,534
FICA MEDICARE	1123	85,713	91,347	113,095
SAFE HARBOR	1124	0	0	0
RETIREE HEALTH PAYMENT 1099	1128	4,446	14,212	14,615
GROUP INSURANCE	1141	811,475	935,842	1,046,400
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,714	2,792	2,965
STATE UNEMPLOYMENT INSURANCE	1143	2,856	3,118	3,346
MANAGEMENT DISABILITY INSURANCE	1144	17,166	18,254	19,671
WORKERS' COMPENSATION INSURANCE	1165	557,784	584,017	670,842
401K PLAN	1171	125,030	132,210	149,032
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	114,992	119,311	124,724
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(114,992)	(119,311)	(124,724)
TOTAL SALARIES AND EMPLOYEE BENEFITS		8,991,863	9,565,522	10,623,621
CLOTHING AND PERSONAL SUPPLIES	2021	25,967	29,315	26,500
COMMUNICATIONS	2031	39,686	37,616	40,000
VOICE DATA ISF	2032	117,360	170,288	163,764

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
RADIO COMMUNICATIONS ISF	2033	5,420	7,895	4,816	4,816
OTHER HOUSEHOLD EXPENSE	2056	0	3,284	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	15,824	30,880	30,000	30,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	3,260	6,138	10,658	10,658
GENERAL INSURANCE ALLOCATION ISF	2071	128,214	123,651	137,109	137,109
EQUIPMENT MAINTENANCE	2101	185,116	274,404	203,500	203,500
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,992,881	1,899,530	2,127,997	2,127,997
MAINTENANCE SUPPLIES AND PARTS	2104	299,201	311,124	344,970	344,970
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	1,078,505	905,686	924,829	924,829
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	105,833	105,717	341,476	341,476
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	229,320	274,224	275,379	275,379
FACILITIES PROJECTS ISF	2115	136,054	357,043	75,000	75,000
OTHER MAINTENANCE ISF	2116	4,521	5,809	4,857	4,857
MEMBERSHIPS AND DUES	2131	5,008	2,232	2,500	2,500
COST ALLOCATION PLAN CHARGES	2158	408,064	369,140	371,332	371,332
MISCELLANEOUS EXPENSE	2159	105,163	83,967	97,300	97,300
OFFICE SUPPLIES	2161	7,717	7,585	10,000	10,000
BOOKS AND PUBLICATIONS	2163	273	46	2,500	2,500
MAIL CENTER ISF	2164	13,147	13,776	13,812	13,812
PURCHASING CHARGES ISF	2165	55,127	55,511	52,493	52,493
GRAPHICS CHARGES ISF	2166	37,582	30,901	34,768	34,768
COPY MACHINE CHGS ISF	2167	3,432	3,806	2,819	2,819
STORES ISF	2168	8,049	13,024	94,661	94,661
MISCELLANEOUS OFFICE EXPENSE	2179	1,014	781	1,472	1,472
ATTORNEY SERVICES	2185	29,610	12,161	41,067	41,067
LAB SERVICES NON MEDICAL	2188	5,699	6,222	6,000	6,000
TEMPORARY HELP	2192	641	0	35,976	35,976
SOFTWARE MAINTENANCE AGREEMENTS	2194	62,393	29,812	69,530	69,530
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,908,134	3,333,123	2,744,600	2,744,600
EMPLOYEE HEALTH SERVICES	2201	12,868	5,700	15,043	15,043
INFORMATION TECHNOLOGY ISF	2202	22,477	22,154	32,986	32,986
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	19,732	20,718	922	922
PUBLIC WORKS ISF CHARGES	2205	200,251	221,869	265,008	265,008
SPECIAL SERVICES ISF	2206	38,175	48,891	40,326	40,326
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	37,031	29,870	42,800	42,800
STORAGE CHARGES ISF	2244	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	33,443	13,695	34,000	34,000
FURNITURE AND FIXTURES <5000	2262	1,122	2,382	6,500	6,500
MINOR EQUIPMENT	2264	96,785	40,827	97,211	97,211
TRAINING ISF	2272	2,587	0	5,028	5,028
EDUCATION CONFERENCE AND SEMINARS	2273	1,932	597	2,869	2,869
PRIVATE VEHICLE MILEAGE	2291	0	2,003	0	0

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TRAVEL EXPENSE	2292	2,630	322	5,000
GAS AND DIESEL FUEL ISF	2301	71,411	68,107	86,808
TRANSPORTATION CHARGES ISF	2302	287,580	294,198	312,159
MOTORPOOL ISF	2303	1,022	0	1,317
TRANSPORTATION WORK ORDER	2304	28,271	34,911	29,993
UTILITIES	2311	15,340,309	16,502,263	18,335,740
SEWAGE TREATMENT COSTS	2314	57,726	37,321	5,000
TOTAL SERVICES AND SUPPLIES		24,273,570	25,850,522	27,610,395
DEPRECIATION EXPENSE	3611	595,358	577,280	707,169
INTERFUND EXPENSE ADMINISTRATIVE	3912	873,264	905,951	968,462
TOTAL OTHER CHARGES		1,468,622	1,483,231	1,675,631
TOTAL OPERATING EXPENSE		34,734,054	36,899,275	39,909,647
OPERATING INCOME (LOSS)		263,174	627,967	(1,420,289)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	184,993	58,112	184,992
TOTAL REVENUE USE OF MONEY AND PROPERTY		184,993	58,112	184,992
TOTAL NON-OPERATING REVENUE		184,993	58,112	184,992
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		448,167	686,079	(1,235,297)
NON-OPERATING EXPENSE				
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT	3412	27,314	7,274	33,868
INTEREST ON LEASE PURCHASE PAYMENTS	3451	0	532	0
TOTAL OTHER CHARGES		27,314	7,806	33,868
TOTAL NON-OPERATING EXPENSE		27,314	7,806	33,868
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		420,852	678,273	(1,269,165)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	(5,042)	0	0
INTRAFUND COST ALLOCATION INCR	5121	(124,074)	(175,654)	(135,602)
INTRAFUND COST ALLOCATION DECR	5122	228,136	322,976	249,334
TOTAL OTHER FINANCING USES		99,020	147,322	113,732
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
INSURANCE RECOVERIES	9851	30,096	39,067	0
TOTAL OTHER FINANCING SOURCES		30,096	39,067	0
TOTAL OPERATING TRANSFERS		129,117	186,389	113,732

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS	549,969	864,662	(1,155,433)	(1,155,433)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL	3311	0	0	0
OTHER LOAN PAYMENTS PRINCIPAL	3312	176,922	187,057	185,044
DEBT CONTRA	3992	(176,922)	(187,057)	(185,044)
TOTAL OTHER CHARGES		0	0	0
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	0
FIXED ASSETS				
EQUIPMENT	4601	0	33,987	1,500,000
COMPUTER SOFTWARE	4701	0	0	0
EQUIPMENT CONTRA ACCOUNT	4993	0	0	0
TOTAL FIXED ASSETS		0	33,987	1,500,000
TOTAL FIXED ASSETS		0	33,987	1,500,000

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FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HOUSEKEEPING AND GROUNDS - 4720

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	9,501,674	9,004,302	9,848,633	9,848,633	9,848,633
TOTAL REVENUES	9,356,716	9,745,452	9,423,930	9,423,930	9,423,930
NET INCOME (LOSS)	(144,958)	741,150	(424,703)	(424,703)	(424,703)
AUTH POSITIONS			49	49	49
FTE POSITIONS			49	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FEDERAL DISASTER RELIEF 9301	16	0	0	0
FEDERAL AID COVID 19 9352	28,293	195,940	0	0
TOTAL INTERGOVERNMENTAL REVENUE	28,309	195,940	0	0
HOUSEKEEPING GROUNDS ISF 9723	8,354,758	9,037,643	9,240,354	9,240,354
OTHER INTERFUND REVENUE ISF 9728	82,779	462,676	143,449	143,449
OTHER INTERFUND REVENUE 9729	40,992	42,678	39,127	39,127
COST ALLOCATION PLAN REVENUE 9731	0	0	0	0
TOTAL CHARGES FOR SERVICES	8,478,529	9,542,997	9,422,930	9,422,930
MISCELLANEOUS REVENUE 9790	1,017	0	1,000	1,000
TOTAL MISCELLANEOUS REVENUES	1,017	0	1,000	1,000
TOTAL OPERATING INCOME	8,507,854	9,738,937	9,423,930	9,423,930
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,684,955	1,732,142	1,978,017	1,978,017
EXTRA HELP 1102	38,224	54,764	28,500	28,500
OVERTIME 1105	66,167	77,264	20,430	20,430
SUPPLEMENTAL PAYMENTS 1106	80,025	70,281	69,315	69,315
TERMINATIONS 1107	18,541	21,520	24,517	24,517
CALL BACK STAFFING 1108	56	0	53	53
RETIREMENT CONTRIBUTION 1121	453,031	429,291	468,545	468,545
OASDI CONTRIBUTION 1122	110,509	113,953	168,679	168,679
FICA MEDICARE 1123	26,416	27,476	39,840	39,840
SAFE HARBOR 1124	3,736	7,945	4,135	4,135
GROUP INSURANCE 1141	513,361	521,025	645,760	645,760
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	1,755	1,641	1,739	1,739
STATE UNEMPLOYMENT INSURANCE 1143	891	941	1,052	1,052
MANAGEMENT DISABILITY INSURANCE 1144	753	802	769	769
WORKERS' COMPENSATION INSURANCE 1165	164,697	165,486	204,020	204,020
401K PLAN 1171	19,443	19,468	20,746	20,746
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	93,835	124,331	134,266	134,266
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(93,835)	(124,331)	(134,266)	(134,266)
TOTAL SALARIES AND EMPLOYEE BENEFITS	3,182,559	3,244,000	3,676,117	3,676,117
AGRICULTURAL 2011	0	0	0	0
CLOTHING AND PERSONAL SUPPLIES 2021	9,934	11,973	11,199	11,199
COMMUNICATIONS 2031	18,078	17,105	20,224	20,224
VOICE DATA ISF 2032	16,998	12,038	19,144	19,144
JANITORIAL SUPPLIES 2054	240,478	174,970	223,270	223,270
OTHER HOUSEHOLD EXPENSE 2056	1,017,078	1,125,137	1,169,413	1,169,413
HAZARDOUS MATERIAL DISPOSAL 2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	0	2,241	0	0
GENERAL INSURANCE ALLOCATION ISF 2071	50,703	49,556	49,155	49,155

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2019-20 ACTUAL	2020-21	2021-22 RECOMMENDED	2021-22	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
EQUIPMENT MAINTENANCE	2101	18,942	19,103	13,700	13,700
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	1,289	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	21,269	32,554	23,000	23,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	36,006	32,112	25,000	25,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	85,236	106,248	103,929	103,929
FACILITIES PROJECTS ISF	2115	10,872	0	647	647
OTHER MAINTENANCE ISF	2116	352	2,365	13,395	13,395
MEMBERSHIPS AND DUES	2131	355	305	1,618	1,618
COST ALLOCATION PLAN CHARGES	2158	164,520	146,406	149,559	149,559
MISCELLANEOUS EXPENSE	2159	951	3,555	2,000	2,000
OFFICE SUPPLIES	2161	4,201	1,182	4,000	4,000
PRINTING AND BINDING NON ISF	2162	0	0	0	0
BOOKS AND PUBLICATIONS	2163	0	0	0	0
MAIL CENTER ISF	2164	6,507	0	6,889	6,889
PURCHASING CHARGES ISF	2165	22,642	23,324	22,569	22,569
GRAPHICS CHARGES ISF	2166	16,302	11,887	24,303	24,303
COPY MACHINE CHGS ISF	2167	151	62	140	140
STORES ISF	2168	862	641	74,450	74,450
MISCELLANEOUS OFFICE EXPENSE	2179	1,554	518	0	0
ATTORNEY SERVICES	2185	118	0	2,000	2,000
TEMPORARY HELP	2192	71,319	77,961	34,000	34,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,420,162	3,044,705	3,090,283	3,090,283
EMPLOYEE HEALTH SERVICES	2201	11,087	4,202	11,420	11,420
INFORMATION TECHNOLOGY ISF	2202	7,920	8,176	9,405	9,405
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	3,039	3,039
PUBLIC WORKS ISF CHARGES	2205	0	0	286	286
SPECIAL SERVICES ISF	2206	4,164	4,892	6,211	6,211
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	5,648	0	9,000	9,000
FURNITURE AND FIXTURES <5000	2262	0	0	4,500	4,500
MINOR EQUIPMENT	2264	796	8,636	8,000	8,000
TRAINING ISF	2272	0	0	418	418
EDUCATION CONFERENCE AND SEMINARS	2273	100	0	3,300	3,300
TRAVEL EXPENSE	2292	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	7,548	9,593	11,237	11,237
TRANSPORTATION CHARGES ISF	2302	43,728	46,248	66,114	66,114
MOTORPOOL ISF	2303	0	14	169	169
TRANSPORTATION WORK ORDER	2304	20,214	22,471	22,446	22,446
UTILITIES	2311	0	0	0	0
TOTAL SERVICES AND SUPPLIES		4,338,083	5,000,181	5,239,432	5,239,432
DEPRECIATION EXPENSE	3611	19,116	21,653	22,786	22,786

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INTERFUND EXPENSE ADMINISTRATIVE 3912	616,061	649,108	612,181	612,181
TOTAL OTHER CHARGES	635,177	670,761	634,967	634,967
TOTAL OPERATING EXPENSE	8,155,819	8,914,942	9,550,516	9,550,516
OPERATING INCOME (LOSS)	352,035	823,995	(126,586)	(126,586)
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE 9821	0	6,515	0	0
TOTAL OTHER FINANCING SOURCES	0	6,515	0	0
TOTAL NON-OPERATING REVENUE	0	6,515	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	352,035	830,510	(126,586)	(126,586)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR 5121	(44,026)	(62,329)	(48,117)	(48,117)
TOTAL OTHER FINANCING USES	(44,026)	(62,329)	(48,117)	(48,117)
INSURANCE RECOVERIES 9851	4,385	0	0	0
TOTAL OTHER FINANCING SOURCES	4,385	0	0	0
TOTAL OPERATING TRANSFERS	(39,641)	(62,329)	(48,117)	(48,117)
CHANGE IN NET ASSETS	312,394	768,181	(174,703)	(174,703)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	0	27,032	250,000	250,000
TOTAL FIXED ASSETS	0	27,032	250,000	250,000
TOTAL FIXED ASSETS	0	27,032	250,000	250,000

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 4740

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	35,445,629	19,033,069	26,559,643	26,559,643	26,559,643
TOTAL REVENUES	26,630,860	19,282,098	26,559,643	26,559,643	26,559,643
NET INCOME (LOSS)	(8,814,769)	249,028	0	0	0
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities projects involving infrastructure upgrade and repair, tenant improvements, remodeling, and furniture with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award, and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished with Job Order Contracts (JOC). The balance of construction, design, and interiors installations work are performed using delivery order contracts. A minor share of overall Client workload for support functions and smaller projects are completed by standing BDOs with numerous specialty vendors. GSA Projects Group workload is influenced by budget and project management services requirements by a multitude of Clients, so this budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, GSA departments, Probation, HSA, HCA, Sheriff, VCFPD, CEO, DA, local Courts, Department of Airports, and most other County agencies and departments.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FEDERAL AID COVID 19	9352	307	23,925	0
TOTAL INTERGOVERNMENTAL REVENUE		307	23,925	0
FACILITIES ISF	9720	0	0	0
FACILITIES PROJECTS ISF	9726	20,139,327	19,110,954	26,239,924
OTHER INTERFUND REVENUE ISF	9728	182,744	147,218	319,719
TOTAL CHARGES FOR SERVICES		20,322,070	19,258,173	26,559,643
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		20,322,378	19,282,098	26,559,643
OPERATING EXPENSE				
REGULAR SALARIES	1101	659,239	696,904	874,934
EXTRA HELP	1102	8,937	0	10,000
OVERTIME	1105	6,122	1,926	11,122
SUPPLEMENTAL PAYMENTS	1106	14,201	18,774	17,548
TERMINATIONS	1107	10,341	23,654	4,481
CALL BACK STAFFING	1108	3,731	2,324	3,731
RETIREMENT CONTRIBUTION	1121	128,350	122,024	193,885
OASDI CONTRIBUTION	1122	40,701	44,728	64,183
FICA MEDICARE	1123	9,648	10,461	15,335
SAFE HARBOR	1124	0	0	1,451
RETIREE HEALTH PAYMENT 1099	1128	12,945	14,212	14,615
GROUP INSURANCE	1141	83,678	105,946	135,748
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	278	302	363
STATE UNEMPLOYMENT INSURANCE	1143	325	352	459
MANAGEMENT DISABILITY INSURANCE	1144	3,516	4,221	5,223
WORKERS' COMPENSATION INSURANCE	1165	18,604	16,351	25,335
401K PLAN	1171	11,588	12,148	14,396
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,012,203	1,074,326	1,392,809
CLOTHING AND PERSONAL SUPPLIES	2021	1,102	1,327	1,600
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	5,069	4,176	5,000
VOICE DATA ISF	2032	11,893	14,542	14,690
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	6,820	7,012	7,372
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	314,180	308,876	300,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	868,393	441,517	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	40,824	39,624	38,797
OTHER MAINTENANCE ISF	2116	664	840	3,690

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	80,299	61,968	159,168
MISCELLANEOUS EXPENSE	2159	773	639	27,903
OFFICE SUPPLIES	2161	1,411	648	1,950
MAIL CENTER ISF	2164	6,516	6,846	6,846
PURCHASING CHARGES ISF	2165	45,518	48,822	57,037
GRAPHICS CHARGES ISF	2166	5,308	5,808	7,184
COPY MACHINE CHGS ISF	2167	1,766	2,627	1,448
STORES ISF	2168	242	341	563
MISCELLANEOUS OFFICE EXPENSE	2179	296	54	0
ATTORNEY SERVICES	2185	4,113	2,723	11,476
SOFTWARE MAINTENANCE AGREEMENTS	2194	520,906	128,772	25,500
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	16,670,319	16,338,797	23,628,000
EMPLOYEE HEALTH SERVICES	2201	1,411	1,388	1,569
INFORMATION TECHNOLOGY ISF	2202	1,603	1,534	2,670
SPECIAL SERVICES ISF	2206	3,268	1,075	3,129
COMPUTER EQUIPMENT <5000	2261	2,483	829	33,000
FURNITURE AND FIXTURES <5000	2262	416,842	170,150	432,000
MINOR EQUIPMENT	2264	192	0	650
TRAINING ISF	2272	50	0	84
EDUCATION CONFERENCE AND SEMINARS	2273	0	0	1,030
PRIVATE VEHICLE MILEAGE	2291	0	0	0
TRAVEL EXPENSE	2292	118	0	1,000
GAS AND DIESEL FUEL ISF	2301	4,844	3,553	6,537
TRANSPORTATION CHARGES ISF	2302	30,475	29,337	36,775
MOTORPOOL ISF	2303	0	0	0
TOTAL SERVICES AND SUPPLIES		19,047,699	17,623,825	24,816,668
INTERFUND EXPENSE ADMINISTRATIVE	3912	229,625	249,925	284,552
TOTAL OTHER CHARGES		229,625	249,925	284,552
TOTAL OPERATING EXPENSE		20,289,527	18,948,076	26,494,029
OPERATING INCOME (LOSS)		32,850	334,022	65,614
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(60,036)	(84,994)	(65,614)
TOTAL OTHER FINANCING USES		(60,036)	(84,994)	(65,614)
TOTAL OPERATING TRANSFERS		(60,036)	(84,994)	(65,614)
CHANGE IN NET ASSETS		(27,186)	249,028	0
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

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FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK ADMINISTRATION - 1300

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	1,425,158	1,426,640	1,530,300	1,530,300	1,530,300
TOTAL REVENUES	1,424,659	1,426,640	1,530,300	1,530,300	1,530,300
NET INCOME (LOSS)	(499)	(0)	0	0	0
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention (Risk Control) Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims & Insurance Section, which manages third party claims and litigation made against the County, first party claims (claims by the County to its own insurance carriers), manages the County's insurance policies, pursues subrogation and restitution against third parties that cause financial loss to the County, and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third-party administrators. The claims units within Risk Management investigate and manage claims and litigation brought by County employees or the public.

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FEDERAL AID COVID 19	9352	35,166	220,880	0
TOTAL INTERGOVERNMENTAL REVENUE		35,166	220,880	0
OTHER CHARGES FOR SERVICES	9708	5,600	0	11,200
OTHER INTERFUND REVENUE	9729	1,199,705	1,205,760	1,519,100
TOTAL CHARGES FOR SERVICES		1,205,305	1,205,760	1,530,300
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		1,240,471	1,426,640	1,530,300
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,110,885	1,149,105	1,444,100
OVERTIME	1105	0	8,329	0
SUPPLEMENTAL PAYMENTS	1106	34,758	36,445	45,700
TERMINATIONS	1107	37,824	161,410	46,100
RETIREMENT CONTRIBUTION	1121	213,055	195,490	277,100
OASDI CONTRIBUTION	1122	65,968	74,276	84,400
FICA MEDICARE	1123	16,535	19,509	21,300
RETIREE HEALTH PAYMENT 1099	1128	12,945	14,212	16,600
GROUP INSURANCE	1141	131,531	154,119	174,800
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	426	436	600
STATE UNEMPLOYMENT INSURANCE	1143	542	588	3,600
MANAGEMENT DISABILITY INSURANCE	1144	7,593	8,104	10,600
WORKERS' COMPENSATION INSURANCE	1165	16,543	18,598	21,200
401K PLAN	1171	31,958	35,799	44,000
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	112,750	124,684	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,793,314	2,001,107	2,190,100
COMMUNICATIONS	2031	842	1,360	1,500
VOICE DATA ISF	2032	10,231	10,895	15,000
GENERAL INSURANCE ALLOCATION ISF	2071	7,480	4,301	14,200
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	21,456	25,344	26,400
FACILITIES PROJECTS ISF	2115	0	0	0
OTHER MAINTENANCE ISF	2116	1,001	273	1,000
MEMBERSHIPS AND DUES	2131	1,728	839	3,500
COST ALLOCATION PLAN CHARGES	2158	37,808	34,914	27,500
MISCELLANEOUS EXPENSE	2159	11,460	12,032	18,400
OFFICE SUPPLIES	2161	3,537	319	4,000
PRINTING AND BINDING NON ISF	2162	75	0	200
BOOKS AND PUBLICATIONS	2163	2,908	1,542	4,000
MAIL CENTER ISF	2164	6	9	1,000
PURCHASING CHARGES ISF	2165	2,332	2,254	2,200

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
GRAPHICS CHARGES ISF	2166	27,478	18,647	18,000
COPY MACHINE CHGS ISF	2167	(139)	0	1,000
STORES ISF	2168	1,146	1,136	1,500
MISCELLANEOUS OFFICE EXPENSE	2179	404	764	500
MARKETING AND ADVERTISING	2193	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	640	649	1,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	42,863	9,999	80,000
EMPLOYEE HEALTH SERVICES	2201	317	0	1,000
INFORMATION TECHNOLOGY ISF	2202	32,847	21,299	35,000
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	0
SPECIAL SERVICES ISF	2206	822	427	1,000
STORAGE CHARGES ISF	2244	0	0	500
STORAGE CHARGES NON ISF	2245	8,411	5,763	13,000
COMPUTER EQUIPMENT <5000	2261	4,374	17,393	15,000
FURNITURE AND FIXTURES <5000	2262	946	0	5,000
MINOR EQUIPMENT	2264	2,939	322	3,000
TRAINING ISF	2272	29	0	200
EDUCATION CONFERENCE AND SEMINARS	2273	1,209	5,415	8,500
PRIVATE VEHICLE MILEAGE	2291	1,179	170	2,000
TRAVEL EXPENSE	2292	4,431	0	11,000
TRANSPORTATION EXPENSE	2299	0	0	100
MOTORPOOL ISF	2303	133	15	1,500
TOTAL SERVICES AND SUPPLIES		230,892	176,082	317,700
INTERFUND EXPENSE ADMINISTRATIVE	3912	321,026	289,891	294,300
TOTAL OTHER CHARGES		321,026	289,891	294,300
TOTAL OPERATING EXPENSE		2,345,232	2,467,079	2,802,100
OPERATING INCOME (LOSS)		(1,104,761)	(1,040,440)	(1,271,800)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION DECR	5122	1,104,761	1,040,440	1,271,800
TOTAL OTHER FINANCING USES		1,104,761	1,040,440	1,271,800
TOTAL OPERATING TRANSFERS		1,104,761	1,040,440	1,271,800
CHANGE IN NET ASSETS		0	(0)	0
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		0	0	0

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FUND I300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMPENSATION - 1310

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	39,616,715	29,297,520	40,677,200	40,677,200	40,677,200
TOTAL REVENUES	44,323,583	41,662,814	42,749,000	42,749,000	42,749,000
NET INCOME (LOSS)	4,706,868	12,365,294	2,071,800	2,071,800	2,071,800

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost-effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or litigate challenges for the Retirement Board.

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
WORKERS COMP INS	9719	41,237,852	40,269,217	41,906,000	41,906,000
TOTAL CHARGES FOR SERVICES		41,237,852	40,269,217	41,906,000	41,906,000
MISCELLANEOUS PRIOR YEAR REVENUE	9741	48,703	0	0	0
TOTAL MISCELLANEOUS REVENUES		48,703	0	0	0
TOTAL OPERATING INCOME		41,286,555	40,269,217	41,906,000	41,906,000
OPERATING EXPENSE					
INSURANCE	2072	0	0	0	0
WORKER COMPENSATION ULTIMATE LOSS EXPENSE	2073	25,725,543	24,207,345	34,463,000	34,463,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(47,600)	(93,478)	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	3,684	0	5,000	5,000
COST ALLOCATION PLAN CHARGES	2158	181,673	199,885	155,200	155,200
MAIL CENTER ISF	2164	5	0	0	0
PURCHASING CHARGES ISF	2165	8,202	8,910	9,100	9,100
ATTORNEY SERVICES	2185	217,409	194,178	250,000	250,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	4,121,374	3,739,452	4,369,100	4,369,100
TRAVEL EXPENSE	2292	0	788	0	0
TOTAL SERVICES AND SUPPLIES		30,210,290	28,257,081	39,251,400	39,251,400
DEPRECIATION EXPENSE	3611	0	0	14,000	14,000
TOTAL OTHER CHARGES		0	0	14,000	14,000
TOTAL OPERATING EXPENSE		30,210,290	28,257,081	39,265,400	39,265,400
OPERATING INCOME (LOSS)		11,076,265	12,012,136	2,640,600	2,640,600
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	3,299,219	1,042,747	843,000	843,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		3,299,219	1,042,747	843,000	843,000
TOTAL NON-OPERATING REVENUE		3,299,219	1,042,747	843,000	843,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		14,375,484	13,054,883	3,483,600	3,483,600
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(1,104,761)	(1,040,440)	(1,271,800)	(1,271,800)
TOTAL OTHER FINANCING USES		(1,104,761)	(1,040,440)	(1,271,800)	(1,271,800)
INSURANCE RECOVERIES	9851	67,932	350,850	0	0
TOTAL OTHER FINANCING SOURCES		67,932	350,850	0	0
TOTAL OPERATING TRANSFERS		(1,036,829)	(689,590)	(1,271,800)	(1,271,800)

FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS	13,338,655	12,365,294	2,211,800	2,211,800
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE	4701	0	0	140,000
TOTAL FIXED ASSETS		0	0	140,000
TOTAL FIXED ASSETS		0	140,000	140,000

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FUND 1320 LIABILITY AND PERSONAL PROPERTY INSUR
 SERVICE ACTIVITY: UNCLASSIFIED

CEO LIABILITY INSURANCE - 1320

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	19,919,339	14,640,177	20,143,300	20,143,300	20,143,300
TOTAL REVENUES	14,148,683	13,996,798	14,161,000	14,161,000	14,161,000
NET INCOME (LOSS)	(5,770,656)	(643,379)	(5,982,300)	(5,982,300)	(5,982,300)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for investigating and responding to tort claims filed against the County, and managing litigation assigned to County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section pursues recovery of damage to County property through subrogation and restitution through Probation and the courts. The section also administers the Personal Property Program and Automobile Damage Program benefits and reimburses GSA for repairs and vehicle replacement due to damage to the County fleet vehicles, seeking recovery when damage is caused by negligent third parties.

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSUR
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
LIABILITY INSURANCE	9718	13,211,184	13,220,227	13,947,100
COST ALLOCATION PLAN REVENUE	9731	0	0	38,000
TOTAL CHARGES FOR SERVICES		13,211,184	13,220,227	13,985,100
MISCELLANEOUS REVENUE	9790	13,199	4,310	0
TOTAL MISCELLANEOUS REVENUES		13,199	4,310	0
TOTAL OPERATING INCOME		13,224,383	13,224,537	13,985,100
OPERATING EXPENSE				
INSURANCE	2072	6,217,752	6,084,389	8,164,600
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099	2074	3,104,699	4,885,314	10,297,800
GENERAL LIABILITY ULTIMATE LOSS EXPENSE	2075	1,293,812	1,328,800	0
GENERAL LIABILITY ATTORNEY CLIENT 1099	2076	2,400,841	995,600	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(1,221,941)	(56,479)	0
OTHER MAINTENANCE ISF	2116	0	0	0
COST ALLOCATION PLAN CHARGES	2158	181,739	47,978	0
MAIL CENTER ISF	2164	0	0	0
PURCHASING CHARGES ISF	2165	10,767	10,961	11,300
GRAPHICS CHARGES ISF	2166	215	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	43,170	36,450	47,500
TOTAL SERVICES AND SUPPLIES		12,031,054	13,333,014	18,521,200
JUDGMENTS	3511	3,667	1,403	3,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,199,705	1,205,760	1,519,100
TOTAL OTHER CHARGES		1,203,372	1,207,163	1,522,100
TOTAL OPERATING EXPENSE		13,234,426	14,540,177	20,043,300
OPERATING INCOME (LOSS)		(10,042)	(1,315,640)	(6,058,200)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	716,578	206,842	175,900
TOTAL REVENUE USE OF MONEY AND PROPERTY		716,578	206,842	175,900
TOTAL NON-OPERATING REVENUE		716,578	206,842	175,900
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		706,536	(1,108,799)	(5,882,300)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	(100,000)	(100,000)	(100,000)
TOTAL OTHER FINANCING USES		(100,000)	(100,000)	(100,000)
INSURANCE RECOVERIES	9851	587,341	565,420	0
TOTAL OTHER FINANCING SOURCES		587,341	565,420	0

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSUR
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TOTAL OPERATING TRANSFERS	487,341	465,420	(100,000)	(100,000)
CHANGE IN NET ASSETS	1,193,876	(643,379)	(5,982,300)	(5,982,300)

NET ASSETS - BEGINNING BALANCE

NET ASSETS - ENDING BALANCE

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FUND I400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	738,811	640,762	823,300	823,300	823,300
TOTAL REVENUES	686,962	640,762	823,300	823,300	823,300
NET INCOME (LOSS)	(51,849)	0	0	0	0
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

FUND 1400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FEDERAL AID COVID 19	9352	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0
PERSONNEL SERVICES	9471	607,128	578,839	760,100
OTHER INTERFUND REVENUE ISF	9728	53,294	58,700	61,200
OTHER INTERFUND REVENUE	9729	0	0	0
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		660,422	637,539	821,300
MISCELLANEOUS REVENUE	9790	0	1,947	0
TOTAL MISCELLANEOUS REVENUES		0	1,947	0
TOTAL OPERATING INCOME		660,422	639,486	821,300
OPERATING EXPENSE				
REGULAR SALARIES	1101	195,036	201,078	221,100
SUPPLEMENTAL PAYMENTS	1106	8,226	8,290	8,700
TERMINATIONS	1107	9,369	10,481	23,800
RETIREMENT CONTRIBUTION	1121	36,028	33,984	40,400
OASDI CONTRIBUTION	1122	11,327	11,882	13,200
FICA MEDICARE	1123	2,722	2,952	3,200
GROUP INSURANCE	1141	24,219	29,942	30,700
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	76	81	100
STATE UNEMPLOYMENT INSURANCE	1143	91	97	600
MANAGEMENT DISABILITY INSURANCE	1144	1,356	1,425	1,600
WORKERS' COMPENSATION INSURANCE	1165	3,038	2,690	3,800
401K PLAN	1171	5,482	5,200	5,500
TOTAL SALARIES AND EMPLOYEE BENEFITS		296,969	308,102	352,700
VOICE DATA ISF	2032	13,721	2,145	2,300
GENERAL INSURANCE ALLOCATION ISF	2071	1,156	1,164	1,200
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	6,036	5,976	6,300
FACILITIES PROJECTS ISF	2115	0	0	0
OTHER MAINTENANCE ISF	2116	0	0	0
MEMBERSHIPS AND DUES	2131	600	600	600
COST ALLOCATION PLAN CHARGES	2158	11,448	11,264	5,600
MISCELLANEOUS EXPENSE	2159	0	1,961	2,000
OFFICE SUPPLIES	2161	0	11	1,000
PRINTING AND BINDING NON ISF	2162	0	0	500
BOOKS AND PUBLICATIONS	2163	0	0	1,000
MAIL CENTER ISF	2164	5,566	6,639	5,800
PURCHASING CHARGES ISF	2165	1,715	1,618	1,700
GRAPHICS CHARGES ISF	2166	28,559	19,175	35,000
COPY MACHINE CHGS ISF	2167	(3)	0	0

FUND 1400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
STORES ISF	2168	1,233	134	500
MISCELLANEOUS OFFICE EXPENSE	2179	27	0	100
ATTORNEY SERVICES	2185	22,619	13,935	35,000
MARKETING AND ADVERTISING	2193	3,318	52	3,100
SOFTWARE MAINTENANCE AGREEMENTS	2194	187	492	1,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	183,320	184,029	270,500
EMPLOYEE HEALTH SERVICES	2201	0	0	0
INFORMATION TECHNOLOGY ISF	2202	7,363	9,984	9,800
SPECIAL SERVICES ISF	2206	393	15	500
COMPUTER EQUIPMENT <5000	2261	1,007	0	2,500
FURNITURE AND FIXTURES <5000	2262	0	0	500
MINOR EQUIPMENT	2264	0	0	0
TRAINING ISF	2272	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	59	237	3,000
PRIVATE VEHICLE MILEAGE	2291	46	0	500
TRAVEL EXPENSE	2292	3,482	0	5,000
TOTAL SERVICES AND SUPPLIES		291,851	259,431	395,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	75,550	73,229	75,600
TOTAL OTHER CHARGES		75,550	73,229	75,600
TOTAL OPERATING EXPENSE		664,370	640,762	823,300
OPERATING INCOME (LOSS)		(3,948)	(1,276)	(2,000)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	3,948	1,276	2,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		3,948	1,276	2,000
TOTAL NON-OPERATING REVENUE		3,948	1,276	2,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(0)	(0)	0

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FUND I410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL UNEMPLOYMENT - 1410

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	1,564,312	1,055,521	2,050,700	2,050,700	2,050,700
TOTAL REVENUES	420,000	408,372	2,050,700	2,050,700	2,050,700
NET INCOME (LOSS)	(1,144,312)	(647,149)	0	0	0

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

FUND 1410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FEDERAL AID COVID 19	9352	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0
UNEMPLOYMENT INS	9725	382,709	401,232	2,035,700
TOTAL CHARGES FOR SERVICES		382,709	401,232	2,035,700
TOTAL OPERATING INCOME		382,709	401,232	2,035,700
OPERATING EXPENSE				
INSURANCE	2072	688,611	1,041,961	2,035,300
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	0	0	0
COST ALLOCATION PLAN CHARGES	2158	2,763	2,525	3,000
PURCHASING CHARGES ISF	2165	50	56	100
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	7,254	7,254	8,500
TOTAL SERVICES AND SUPPLIES		698,678	1,051,796	2,046,900
INTERFUND EXPENSE ADMINISTRATIVE	3912	6,088	3,725	3,800
TOTAL OTHER CHARGES		6,088	3,725	3,800
TOTAL OPERATING EXPENSE		704,766	1,055,521	2,050,700
OPERATING INCOME (LOSS)		(322,057)	(654,290)	(15,000)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	33,403	7,140	15,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		33,403	7,140	15,000
TOTAL NON-OPERATING REVENUE		33,403	7,140	15,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(288,654)	(647,149)	0

FUND I420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	13,162,269	12,200,751	13,711,600	13,711,600	13,711,600
TOTAL REVENUES	12,340,980	12,818,697	13,363,600	13,363,600	13,363,600
NET INCOME (LOSS)	(821,289)	617,945	(348,000)	(348,000)	(348,000)
AUTH POSITIONS			16	16	16
FTE POSITIONS			15	15	15

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FORFEITURES AND PENALTIES 8831	53,063	39,594	88,500	88,500
TOTAL FINES FORFEITURES AND PENALTIES	53,063	39,594	88,500	88,500
FEDERAL AID COVID 19 9352	141	106,507	500,000	500,000
TOTAL INTERGOVERNMENTAL REVENUE	141	106,507	500,000	500,000
PERSONNEL SERVICES 9471	0	0	0	0
ADMINISTRATIVE SERVICES FEES 9705	230,977	173,700	120,000	120,000
OTHER INTERFUND REVENUE ISF 9728	177,459	134,424	149,400	149,400
OTHER INTERFUND REVENUE 9729	0	0	0	0
COST ALLOCATION PLAN REVENUE 9731	0	0	0	0
TOTAL CHARGES FOR SERVICES	408,436	308,124	269,400	269,400
OPT OUT REVENUE 9772	11,836,166	12,155,444	12,368,900	12,368,900
CASH OVERAGE 9789	17	11	0	0
MISCELLANEOUS REVENUE 9790	469,772	149,386	30,000	30,000
TOTAL MISCELLANEOUS REVENUES	12,305,955	12,304,841	12,398,900	12,398,900
TOTAL OPERATING INCOME	12,767,594	12,759,065	13,256,800	13,256,800
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,406,509	1,543,667	1,572,200	1,572,200
EXTRA HELP 1102	32,720	22,453	25,000	25,000
OVERTIME 1105	0	8,555	0	0
SUPPLEMENTAL PAYMENTS 1106	45,654	48,197	48,500	48,500
TERMINATIONS 1107	105,899	69,027	172,000	172,000
RETIREMENT CONTRIBUTION 1121	271,743	233,991	288,300	288,300
OASDI CONTRIBUTION 1122	90,875	88,597	95,900	95,900
FICA MEDICARE 1123	22,881	22,700	23,300	23,300
SAFE HARBOR 1124	9,757	10,633	9,500	9,500
RETIREE HEALTH PAYMENT 1099 1128	48,643	43,748	36,500	36,500
GROUP INSURANCE 1141	181,748	201,445	216,400	216,400
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	613	624	900	900
STATE UNEMPLOYMENT INSURANCE 1143	717	761	4,000	4,000
MANAGEMENT DISABILITY INSURANCE 1144	10,129	10,551	11,600	11,600
WORKERS' COMPENSATION INSURANCE 1165	24,497	19,757	28,600	28,600
401K PLAN 1171	38,684	40,096	41,900	41,900
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	19,082	34,002	122,900	122,900
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(19,082)	(34,002)	(122,900)	(122,900)
TOTAL SALARIES AND EMPLOYEE BENEFITS	2,291,069	2,364,802	2,574,600	2,574,600
VOICE DATA ISF 2032	18,784	16,047	16,600	16,600
RADIO COMMUNICATIONS ISF 2033	4,800	5,040	5,100	5,100
GENERAL INSURANCE ALLOCATION ISF 2071	8,483	8,491	8,800	8,800
MEDICAL PREMIUM SUBSIDY OPT OUT 2081	8,771,720	8,965,426	9,100,000	9,100,000

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
OTHER MEDICAL PREMIUM SUBSIDY	2082	(450,587)	(231,117)	500,000	500,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	36,276	36,588	38,200	38,200
FACILITIES PROJECTS ISF	2115	4,442	4,394	0	0
OTHER MAINTENANCE ISF	2116	505	0	0	0
MEMBERSHIPS AND DUES	2131	1,011	892	2,900	2,900
CASH SHORTAGE	2156	8	30	0	0
COST ALLOCATION PLAN CHARGES	2158	110,111	121,501	101,400	101,400
MISCELLANEOUS EXPENSE	2159	154,703	124,527	207,400	207,400
OFFICE SUPPLIES	2161	4,280	693	5,000	5,000
PRINTING AND BINDING NON ISF	2162	0	0	700	700
BOOKS AND PUBLICATIONS	2163	1,713	1,544	2,000	2,000
MAIL CENTER ISF	2164	11,678	16,735	12,300	12,300
PURCHASING CHARGES ISF	2165	2,691	2,746	2,600	2,600
GRAPHICS CHARGES ISF	2166	31,374	22,178	57,100	57,100
COPY MACHINE CHGS ISF	2167	909	322	1,900	1,900
STORES ISF	2168	1,432	2,007	1,100	1,100
POSTAGE AND SPECIAL DELIVERY	2169	290	224	500	500
MISCELLANEOUS OFFICE EXPENSE	2179	2,087	240	4,600	4,600
ATTORNEY SERVICES	2185	2,820	2,541	11,000	11,000
TEMPORARY HELP	2192	0	0	2,000	2,000
MARKETING AND ADVERTISING	2193	7,591	559	2,700	2,700
SOFTWARE MAINTENANCE AGREEMENTS	2194	23,791	46,772	152,200	152,200
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	102,359	70,238	143,700	143,700
EMPLOYEE HEALTH SERVICES	2201	0	0	1,000	1,000
INFORMATION TECHNOLOGY ISF	2202	136,650	143,575	223,500	223,500
SPECIAL SERVICES ISF	2206	6,199	210	9,500	9,500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,344	34,992	0	0
STORAGE CHARGES ISF	2244	287	325	400	400
COMPUTER EQUIPMENT <5000	2261	884	2,303	7,500	7,500
FURNITURE AND FIXTURES <5000	2262	0	0	12,500	12,500
MINOR EQUIPMENT	2264	0	0	500	500
TRAINING ISF	2272	29	0	200	200
EDUCATION CONFERENCE AND SEMINARS	2273	3,618	3,746	6,800	6,800
PRIVATE VEHICLE MILEAGE	2291	1,925	618	2,300	2,300
TRAVEL EXPENSE	2292	5,733	0	6,700	6,700
MOTORPOOL ISF	2303	0	0	0	0
TOTAL SERVICES AND SUPPLIES		9,042,940	9,404,390	10,650,700	10,650,700
DEPRECIATION EXPENSE	3611	10,218	10,155	20,000	20,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	492,463	421,404	431,200	431,200
TOTAL OTHER CHARGES		502,681	431,559	451,200	451,200
TOTAL OPERATING EXPENSE		11,836,690	12,200,751	13,676,500	13,676,500

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OPERATING INCOME (LOSS)	930,905	558,314	(419,700)	(419,700)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	75,234	29,631	76,800	76,800
TOTAL REVENUE USE OF MONEY AND PROPERTY	75,234	29,631	76,800	76,800
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0
TOTAL NON-OPERATING REVENUE	75,234	29,631	76,800	76,800
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,006,139	587,945	(342,900)	(342,900)
NON-OPERATING EXPENSE				
INTEREST ON LEASE 3456	0	(0)	400	400
TOTAL OTHER CHARGES	0	(0)	400	400
TOTAL NON-OPERATING EXPENSE	0	0	400	400
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,006,139	587,945	(343,300)	(343,300)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	30,000	30,000	30,000	30,000
TOTAL OTHER FINANCING SOURCES	30,000	30,000	30,000	30,000
TOTAL OPERATING TRANSFERS	30,000	30,000	30,000	30,000
CHANGE IN NET ASSETS	1,036,139	617,945	(313,300)	(313,300)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PRINCIPAL 3316	0	0	34,700	34,700
TOTAL OTHER CHARGES	0	0	34,700	34,700
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	34,700	34,700
FIXED ASSETS				
COMPUTER SOFTWARE 4701	102,480	0	0	0
TOTAL FIXED ASSETS	102,480	0	0	0
TOTAL FIXED ASSETS	102,480	0	0	0

FUND I430 EMPLOYEE BENEFITS MISC
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 1430

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	74,540	50,308	65,200	65,200	65,200
TOTAL REVENUES	53,200	52,559	53,000	53,000	53,000
NET INCOME (LOSS)	(21,340)	2,251	(12,200)	(12,200)	(12,200)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2021-22

FUND 1430 EMPLOYEE BENEFITS MISC
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INSURANCE PREMIUMS INTERNAL	9717	50,676	52,142	52,000
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		50,676	52,142	52,000
TOTAL OPERATING INCOME		50,676	52,142	52,000
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	144	236	300
MISCELLANEOUS EXPENSE	2159	47,331	35,868	50,000
MAIL CENTER ISF	2164	0	0	100
TOTAL SERVICES AND SUPPLIES		47,475	36,104	50,400
INTERFUND EXPENSE ADMINISTRATIVE	3912	4,384	14,204	14,800
TOTAL OTHER CHARGES		4,384	14,204	14,800
TOTAL OPERATING EXPENSE		51,859	50,308	65,200
OPERATING INCOME (LOSS)		(1,183)	1,834	(13,200)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	1,436	417	1,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		1,436	417	1,000
TOTAL NON-OPERATING REVENUE		1,436	417	1,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		253	2,251	(12,200)

FUND I500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	40,986,723	32,716,289	42,961,602	42,961,602	42,961,602
TOTAL REVENUES	36,332,753	32,684,711	41,112,736	41,112,736	41,112,736
NET INCOME (LOSS)	(4,653,970)	(31,578)	(1,848,866)	(1,848,866)	(1,848,866)
AUTH POSITIONS			147	147	147
FTE POSITIONS			147	147	147

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of seven units: Administrative and Fiscal Services, Application Services, Enterprise Services, Geographic Information System Services, Health Care Agency Services, Public Safety Services, and Technical Services. The mission of the Information Technology Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the Information Technology Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEPT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	131	0	0
FEDERAL DISASTER RELIEF	9301	1,428	0	0
FEDERAL AID COVID 19	9352	859	489,012	0
TOTAL INTERGOVERNMENTAL REVENUE		2,418	489,012	0
INFORMATION SERVICES ISF	9712	27,676,807	26,301,015	32,016,703
OTHER INTERFUND REVENUE	9729	2,297,472	4,833,571	4,827,839
COST ALLOCATION PLAN REVENUE	9731	0	0	0
INTERNAL LEASE RECOVERY REVENUE	9732	0	0	0
TOTAL CHARGES FOR SERVICES		29,974,278	31,134,586	36,844,542
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		29,976,696	31,623,598	36,844,542
OPERATING EXPENSE				
REGULAR SALARIES	1101	12,168,016	12,002,695	17,283,321
EXTRA HELP	1102	49,138	22,360	13,123
OVERTIME	1105	186,086	202,774	182,433
SUPPLEMENTAL PAYMENTS	1106	484,225	429,733	771,545
TERMINATIONS	1107	322,921	354,838	433,933
CALL BACK STAFFING	1108	18,035	23,532	23,572
RETIREMENT CONTRIBUTION	1121	2,824,418	2,443,546	3,533,944
OASDI CONTRIBUTION	1122	767,245	736,232	955,121
FICA MEDICARE	1123	189,317	182,444	244,849
SAFE HARBOR	1124	5,873	3,237	11,849
RETIREE HEALTH PAYMENT 1099	1128	78,717	75,944	120,038
457 SUPPLEMENTAL RETIREMENT PLAN	1130	0	9	0
GROUP INSURANCE	1141	1,445,209	1,493,696	1,774,974
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	4,746	4,446	6,290
STATE UNEMPLOYMENT INSURANCE	1143	6,305	6,151	12,165
MANAGEMENT DISABILITY INSURANCE	1144	31,453	26,484	35,699
WORKERS' COMPENSATION INSURANCE	1165	205,146	149,629	237,571
401K PLAN	1171	223,459	216,759	275,422
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	186,544	267,824	228,306
TOTAL SALARIES AND EMPLOYEE BENEFITS		19,196,851	18,642,333	26,144,155
CLOTHING AND PERSONAL SUPPLIES	2021	838	0	0
UNIFORM ALLOWANCE	2022	1,106	1,106	0
VOICE DATA ISF	2032	0	0	54,244
JANITORIAL SERVICES NON ISF	2055	36,124	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	116,417	101,865	76,965
EQUIPMENT MAINTENANCE CONTRACTS	2102	265,196	318,428	452,442
MAINTENANCE SUPPLIES AND PARTS	2104	65	0	0

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEPT

OPERATING DETAIL	2019-20 ACTUAL	2020-21	2021-22 RECOMMENDED	2021-22
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	1,000	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	193,896	280,680	213,286
FACILITIES PROJECTS ISF	2115	0	29,578	61,817
OTHER MAINTENANCE ISF	2116	17,632	8,595	5,466
MEMBERSHIPS AND DUES	2131	1,335	1,182	13,929
COST ALLOCATION PLAN CHARGES	2158	342,480	363,317	370,194
MISCELLANEOUS EXPENSE	2159	3,278	56	31,777
OFFICE SUPPLIES	2161	9,039	5,214	8,351
BOOKS AND PUBLICATIONS	2163	0	0	8,273
MAIL CENTER ISF	2164	13,514	14,192	14,686
PURCHASING CHARGES ISF	2165	50,665	49,227	46,364
GRAPHICS CHARGES ISF	2166	1,527	621	7,539
COPY MACHINE CHGS ISF	2167	6,382	2,066	6,829
STORES ISF	2168	415	1,374	8,416
MISCELLANEOUS OFFICE EXPENSE	2179	14,200	10,308	415
ATTORNEY SERVICES	2185	21,209	12,826	26,059
TEMPORARY HELP	2192	818	0	0
MARKETING AND ADVERTISING	2193	61	0	7,344
SOFTWARE MAINTENANCE AGREEMENTS	2194	6,144,418	6,891,718	7,433,915
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,082,869	3,539,198	3,859,882
EMPLOYEE HEALTH SERVICES	2201	1,616	4,168	381,960
SPECIAL SERVICES ISF	2206	3,064	3,189	1,963
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	479,705	493,493	2,192
STORAGE CHARGES ISF	2244	143	171	728,230
LONG TERM LEASE OTHER RENT	2249	0	0	0
COMPUTER EQUIPMENT <5000	2261	103,956	349,754	120,373
FURNITURE AND FIXTURES <5000	2262	0	2,288	287
MINOR EQUIPMENT	2264	7,271	11,637	1,000
TRAINING ISF	2272	203	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	15,846	4,995	2,000
PRIVATE VEHICLE MILEAGE	2291	11,578	8,238	3,780
TRAVEL EXPENSE	2292	228	0	10,900
TRANSPORTATION EXPENSE	2299	43	0	0
MOTORPOOL ISF	2303	2,169	593	2,202
TRANSPORTATION WORK ORDER	2304	3,867	0	4,400
UTILITIES	2311	42,535	47,753	34,551
SERVICES AND SUPPLIES CURRENT YEAR ADJ INCREASE	2991	3,717	4,704	0
SERVICES AND SUPPLIES CURRENT YEAR ADJ DECREASE	2992	(967)	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	(4,434,579)	(3,605,835)
TOTAL SERVICES AND SUPPLIES		10,999,457	8,127,956	10,396,196
DEPRECIATION EXPENSE	3611	4,877,824	4,653,516	5,365,449

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEPT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INTERFUND EXPENSE ADMINISTRATIVE 3912	118,449	714,846	746,242	746,242
TOTAL OTHER CHARGES	4,996,273	5,368,362	6,111,691	6,111,691
TOTAL OPERATING EXPENSE	35,192,581	32,138,651	42,652,042	42,652,042
OPERATING INCOME (LOSS)	(5,215,885)	(515,053)	(5,807,500)	(5,807,500)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	150,493	42,113	150,493	150,493
TOTAL REVENUE USE OF MONEY AND PROPERTY	150,493	42,113	150,493	150,493
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(18,301)	0	0	0
TOTAL OTHER FINANCING SOURCES	(18,301)	0	0	0
TOTAL NON-OPERATING REVENUE	132,192	42,113	150,493	150,493
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(5,083,693)	(472,940)	(5,657,007)	(5,657,007)
NON-OPERATING EXPENSE				
INTEREST ON LEASE 3456	0	0	0	0
TOTAL OTHER CHARGES	0	0	0	0
TOTAL NON-OPERATING EXPENSE	0	(0)	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(5,083,693)	(472,940)	(5,657,007)	(5,657,007)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR 5121	(5,696,708)	(8,074,619)	(10,560,711)	(10,560,711)
INTRAFUND COST ALLOCATION DECR 5122	5,696,708	8,074,619	10,565,151	10,565,151
TOTAL OTHER FINANCING USES	(0)	0	4,440	4,440
TRANSFERS IN FROM OTHER FUNDS 9831	813,000	1,019,000	4,117,701	4,117,701
TOTAL OTHER FINANCING SOURCES	813,000	1,019,000	4,117,701	4,117,701
TOTAL OPERATING TRANSFERS	813,000	1,019,000	4,122,141	4,122,141
CHANGE IN NET ASSETS	(4,270,693)	546,060	(1,534,866)	(1,534,866)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PRINCIPAL 3316	0	(0)	0	0
TOTAL OTHER CHARGES	0	(0)	0	0
TOTAL RETIREMENT OF LONG TERM DEBT	0	(0)	0	0
FIXED ASSETS				

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEPT

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
EQUIPMENT	4601	254,340	425,162	314,000
COMPUTER SOFTWARE	4701	46,048	152,476	0
TOTAL FIXED ASSETS		300,388	577,638	314,000
TOTAL FIXED ASSETS		300,388	314,000	314,000

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FUND I510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES ISF - 4850

BUDGET OVERVIEW:

	FINAL BUDGET FY 2020-21	ACTUAL PRIOR YEAR FY 2020-21	REQUESTED BUDGET FY 2021-22	RECOMMENDED BUDGET FY 2021-22	ADOPTED BUDGET FY 2021-22
TOTAL APPROPRIATIONS	24,893,136	22,224,139	24,814,623	24,814,623	24,814,623
TOTAL REVENUES	22,106,812	22,501,695	21,053,805	21,053,805	21,053,805
NET INCOME (LOSS)	(2,786,324)	277,556	(3,760,818)	(3,760,818)	(3,760,818)
AUTH POSITIONS			35	35	35
FTE POSITIONS			35	35	35

BUDGET UNIT DESCRIPTION:

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Information Technology Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the Information Technology Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.

FUND 1510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	10,315	0	0
FEDERAL DISASTER RELIEF	9301	75,367	0	0
FEDERAL AID COVID 19	9352	16,019	354,862	0
TOTAL INTERGOVERNMENTAL REVENUE		101,701	354,862	0
INFORMATION SERVICES ISF	9712	16,874,988	21,491,178	20,180,676
RADIO ISF	9713	0	0	0
TELEPHONE DATA COMM ISF	9714	0	0	0
OTHER INTERFUND REVENUE	9729	118,449	714,846	727,249
TOTAL CHARGES FOR SERVICES		16,993,437	22,206,024	20,907,925
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		17,095,137	22,560,886	20,907,925
OPERATING EXPENSE				
REGULAR SALARIES	1101	4,239,421	4,703,389	3,445,741
EXTRA HELP	1102	0	0	0
OVERTIME	1105	110,010	78,086	92,926
SUPPLEMENTAL PAYMENTS	1106	401,378	468,233	228,267
TERMINATIONS	1107	117,788	188,646	62,822
CALL BACK STAFFING	1108	64,440	85,021	114,859
RETIREMENT CONTRIBUTION	1121	896,176	889,319	600,118
OASDI CONTRIBUTION	1122	284,115	312,541	228,531
FICA MEDICARE	1123	68,233	77,784	57,363
RETIREE HEALTH PAYMENT 1099	1128	12,945	14,212	13,338
GROUP INSURANCE	1141	510,548	603,120	422,640
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,661	1,766	1,419
STATE UNEMPLOYMENT INSURANCE	1143	2,270	2,593	2,574
MANAGEMENT DISABILITY INSURANCE	1144	12,485	13,593	15,597
WORKERS' COMPENSATION INSURANCE	1165	226,953	216,601	203,014
401K PLAN	1171	94,147	104,467	75,146
TOTAL SALARIES AND EMPLOYEE BENEFITS		7,042,569	7,759,372	5,564,355
CLOTHING AND PERSONAL SUPPLIES	2021	7,258	9,698	7,900
COMMUNICATIONS	2031	2,382,044	2,464,317	2,314,441
JANITORIAL SERVICES NON ISF	2055	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	25,251	23,717	25,251
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	557,659	391,120	408,188
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	131,016	130,920	132,241
FACILITIES PROJECTS ISF	2115	8,207	107,920	276,875

FUND 1510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21		2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
OPERATING EXPENSE					
OTHER MAINTENANCE ISF	2116	0	18,630	0	0
MEDICAL AND LABORATORY SUPPLIES	2121	1,287	0	0	0
MEMBERSHIPS AND DUES	2131	924	1,034	500	500
COST ALLOCATION PLAN CHARGES	2158	166,350	175,367	183,187	183,187
MISCELLANEOUS EXPENSE	2159	48	0	0	0
OFFICE SUPPLIES	2161	948	70	0	0
BOOKS AND PUBLICATIONS	2163	0	0	0	0
MAIL CENTER ISF	2164	255	1,178	255	255
PURCHASING CHARGES ISF	2165	39,079	41,087	39,079	39,079
GRAPHICS CHARGES ISF	2166	355	731	301	301
COPY MACHINE CHGS ISF	2167	2,034	208	2,034	2,034
STORES ISF	2168	90,000	95,970	90,000	90,000
MISCELLANEOUS OFFICE EXPENSE	2179	0	0	0	0
ATTORNEY SERVICES	2185	12,279	8,401	15,500	15,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	1,254,455	1,723,532	3,854,936	3,854,936
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	865,574	618,976	1,494,028	1,494,028
EMPLOYEE HEALTH SERVICES	2201	0	398	1,100	1,100
INFORMATION TECHNOLOGY ISF	2202	0	0	0	0
PUBLIC WORKS ISF CHARGES	2205	17,358	7,976	25,000	25,000
SPECIAL SERVICES ISF	2206	72	77	100	100
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	415	0	0
SOFTWARE RENTAL NON ISF	2236	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	611,254	615,627	968,953	968,953
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	26,234	27,091	24,600	24,600
GROUND FACILITY LEASE AND RENT	2243	0	0	0	0
STORAGE CHARGES ISF	2244	26	32	0	0
INTERNAL LEASE RECOVERY EXPENSE	2248	0	0	0	0
LONG TERM LEASE OTHER RENT	2249	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	14,369	5,551	10,500	10,500
FURNITURE AND FIXTURES <5000	2262	0	0	0	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	826,181	672,936	1,012,000	1,012,000
TRAINING ISF	2272	929	0	929	929
EDUCATION CONFERENCE AND SEMINARS	2273	1,145	1,244	4,000	4,000
PRIVATE VEHICLE MILEAGE	2291	297	112	400	400
TRAVEL EXPENSE	2292	3,113	0	0	0
GAS AND DIESEL FUEL NON ISF	2294	10,961	17,047	22,000	22,000
TRANSPORTATION EXPENSE	2299	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	43,440	35,912	43,426	43,426
TRANSPORTATION CHARGES ISF	2302	123,359	111,535	122,812	122,812
MOTORPOOL ISF	2303	243	57	243	243
TRANSPORTATION WORK ORDER	2304	64,260	68,253	62,062	62,062

FUND 1510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
UTILITIES	2311	50,929	29,628	28,368
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	(561,980)	(1,056,126)
TOTAL SERVICES AND SUPPLIES		7,339,193	6,844,787	10,115,083
DEPRECIATION EXPENSE	3611	2,562,546	2,622,329	3,029,952
BAD DEBTS	3711	8,655	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	2,297,472	4,833,571	4,813,287
TOTAL OTHER CHARGES		4,868,673	7,455,900	7,843,239
TOTAL OPERATING EXPENSE		19,250,435	22,060,059	23,522,677
OPERATING INCOME (LOSS)		(2,155,298)	500,827	(2,614,752)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	145,880	38,791	145,880
TOTAL REVENUE USE OF MONEY AND PROPERTY		145,880	38,791	145,880
CAPITAL ASSETS GAIN REVENUE	9821	1,381	2,287	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(15,201)	(100,268)	0
TOTAL OTHER FINANCING SOURCES		(13,820)	(97,981)	0
TOTAL NON-OPERATING REVENUE		132,060	(59,190)	145,880
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(2,023,237)	441,636	(2,468,872)
NON-OPERATING EXPENSE				
INTEREST ON LEASE PURCHASE PAYMENTS	3451	46,420	41,534	0
INTEREST ON OTHER LONG TERM DEBT	3452	0	0	0
INTEREST ON LEASE	3456	0	(0)	0
TOTAL OTHER CHARGES		46,420	41,534	0
TOTAL NON-OPERATING EXPENSE		46,420	41,534	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(2,069,658)	400,102	(2,468,872)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	2,859	0	0
INTRAFUND COST ALLOCATION INCR	5121	(1,779,213)	(9,961)	(96,797)
INTRAFUND COST ALLOCATION DECR	5122	1,779,213	9,961	96,797
TOTAL OTHER FINANCING USES		2,858	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	145,000	0	0
TOTAL OTHER FINANCING SOURCES		145,000	0	0
TOTAL OPERATING TRANSFERS		147,859	0	0

FUND 1510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2019-20 ACTUAL	2020-21 ACTUAL * ESTIMATED	2021-22 RECOMMENDED	2021-22 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS	(1,921,799)	400,102	(2,468,872)	(2,468,872)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL	3311	975,000	1,073,518	835,700
OTHER LOAN PAYMENTS PRINCIPAL	3312	0	0	0
LEASE PRINCIPAL	3316	0	(0)	0
DEBT CONTRA	3992	(975,000)	(1,073,518)	(943,754)
TOTAL OTHER CHARGES		0	0	(108,054)
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	(108,054)
FIXED ASSETS				
EQUIPMENT	4601	306,970	122,547	1,400,000
700 MHZ RADIO EXPANSION	4614	700,882	0	0
COMPUTER SOFTWARE	4701	207,266	0	0
TOTAL FIXED ASSETS		1,215,117	122,547	1,400,000
TOTAL FIXED ASSETS		1,215,117	122,547	1,400,000